

Board Work Session at 6:15 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the January 19, 2021 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 068 7616

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number 132 068 7616

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
January 19, 2021**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**C. ATTENDANCE: Roll Call**

Hughes – Muskegon Township, Ream – Muskegon Township, Westbrook – Muskegon Township, Theile – Muskegon Township, Kemp – Apache Junction, Arizona, Grabinski – Muskegon Township, Hodges – Muskegon Township

**Absent excused:** None

Also present: Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Deputy Fire Chief Dornbush, Planning Commissioner Ron Hower, and 4 guests.

Meeting was recorded and labeled the January 19, 2021 regular Board meeting.

**D. APPROVAL OF AGENDA:** January 19, 2021

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**E. PRESENTATION: Wallick Communities**

Joe Hall, Vice President at Wallick Communities, spoke on the plans for Park Woods Multifamily Limited Dividend Housing Association should the PILOT pass. He went over the renovations they have planned for the complex along with a fire suppression system.

**F. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

### **G. CONSENT AGENDA**

- 1. Regular Board Meeting Minutes – January 4, 2021**
- 2. Fire Committee Meeting Minutes – January 12, 2021**
- 3. Police Department Monthly Report – December 2020**
- 4. Police Department Yearly Report – January 2020 – December 2020**
- 5. Police Department 2020 Year-End Narrative Report**
- 6. Fire Department Monthly Report – January 2020 – December 2020**

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the consent agenda.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

### **H. UNFINISHED BUSINESS: None**

### **I. NEW BUSINESS**

#### **1. Weekly Check Runs and Total of all Checks - \$306,215.99**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of \$306,215.99.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

#### **2. Consideration to Approve Pilot Program for Park Woods (Wallick Communities)**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve PILOT program for Park Woods as presented in the packet.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

#### **3. Consideration of Medical Marihuana License Transfer**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the transfer of medical marihuana license from Main Street Products to QPS Michigan Holdings located at 1265 E. Laketon Ave, Muskegon, MI 49442.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

#### **4. Consideration of Recreational Marihuana License Transfer**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the transfer of recreational marihuana license from Main Street Products to QPS Michigan Holdings located at 1265 E. Laketon Ave, Muskegon, MI 49442.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

#### **5. Consideration to Approve Purchase of Drager Self Contained Breathing Apparatus**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the purchase of the Drager SCBAs.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

**NEW BUSINESS *continued*:**

**6. Consideration to Approve Purchase of Bullet Proof Vests**

It was moved by Trustee Kemp and second by Trustee Grabinski to purchase the bullet proof vests through On Duty Gear at a price not to exceed \$11,200.00, to reimburse Officer Swanson for the vest he purchased from his former employer, North Muskegon Police Department, and to amend the budget appropriately.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

**7. Consideration to Appoint Travis Frank to MCT Zoning Board of Appeals**

It was moved by Trustee Grabinski and second by Treasurer Theile to appoint Travis Frank to MCT Zoning Board of Appeals.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

**8. Consideration to Approve the Policy on Sale of Township Property**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the policy on the sale of Township property.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

**J. PUBLIC COMMENT: None**

**K. ANNOUNCEMENTS: None**

**L. ADJOURNMENT:**

It was moved by Trustee Grabinski and second by Trustee Ream to adjourn the meeting at 7:26 pm. **Motion Carried**

Received by: \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hodges, Supervisor Carrie Westbrook, Clerk