

Board Work Session at 6:15 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the November 2, 2020 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 165 1041

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number: 132 165 1041

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
November 2, 2020**

A. CALL TO ORDER and PLEDGE OF ALLEGIANCE: Supervisor Hodges called the meeting to order at 7:00 pm and Trustee Kemp led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

C. ATTENDANCE: Roll Call

Grabinski, Hughes, Theile, Kemp, Ream, Oakes, Hodges

Absent: None

Also present: Staff – Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Accounting Director Joslyn and one guest.

Meeting was recorded and labeled the November 2, 2020 regular Board meeting.

D. APPROVAL OF AGENDA: November 2, 2020

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda with one correction: Resolution No. 20 – ~~27~~ 28. **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA Only: None

F. CONSENT AGENDA:

1. Regular Board Meeting Minutes – October 19, 2020
2. Department of Public Works Meeting Minutes – October 20, 2020
3. Third Quarter Treasurer's Report
4. Revenue & Expenditure Report- 3rd Quarter

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the consent agenda as presented

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays Absent: None **Motion Carried**

G. UNFINISHED BUSINESS:

1. Trustee Ream: Regarding the Election Commission meeting, the Board was to be provided an itemized list of the election expenditures to review for consideration of Grant distribution. Clerk Oakes stated, she did not get it completed.

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H. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$957,391.85

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of, \$ 957,391.85 from the appropriate accounts.

It was moved by Trustee Ream and second by Trustee Kemp

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Resolution No. 20-28 Authorizing Limited Tax General Obligation Pension Bonds

It was moved by Trustee Hughes and second by Treasurer Theile to adopt Resolution No. 20-28.

7 – Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Consideration to Approve purchase of V Plow for DPW truck

It was moved by Trustee Grabinski and second by Treasurer Theile to purchase a Fischer V Plow from Monroe Truck and Accessories, for an amount of \$6,758.00 and amend the budget appropriately. This is a DPW Committee recommendation.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Consideration to Approve the Selling of DPW vehicles

It was moved by Trustee Grabinski and second by Treasurer Theile to table this agenda item.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hodges

0 – Nays: Absent: None **Motion Carried**

5. Consideration of Resolution No. 20-25 Approve Increase in Sanitation Rates

It was reluctantly moved by Trustee Grabinski and second by Clerk Oakes to adopt Resolution No. 20-25.

6 – Yeas: Kemp, Grabinski, Hughes, Oakes, Theile, Hodges

1 – Nays: Ream Absent: None **Motion Carried**

6. Consideration of Resolution No. 20-26 to Increase Sewer Rates

It was reluctantly moved by Trustee Hughes and second by Trustee Grabinski to adopt Resolution No. 20-26.

6 – Yeas: Grabinski, Hughes, Oakes, Theile, Kemp, Hodges

1 – Nays: Ream Absent: None **Motion Carried**

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7. Approval to Add Special Assessments to Tax Roll

It was moved by Trustee Kemp and second by Trustee Grabinski to add Special Assessments to the Tax Roll as presented.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays Absent: None **Motion Carried**

I. PUBLIC COMMENTS: None

J. ANNOUNCEMENTS:

1. Supervisor Hodges Budget Work Session for 2021, November 10, 2020 at 4:00pm in the Township Board Room.
2. Clerk Oakes stated we are very busy in the clerk office and several Election Inspectors are not able to work; to the best of my ability, we are ready for the November 3, 2020 General Election.
3. Trustee Kemp stated, he wanted to know are we ready for the November Election. Clerk Oakes restated to the best of my ability, yes we are ready.
4. Trustee Grabinski thank all the Election Staff and Inspectors, wear mask and stay safe.

K. ADJOURNMENT: It was moved by Trustee Grabinski and second by Trustee Kemp to adjourn the meeting at 7:24 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, MiPMC, Clerk