

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
November 5, 2018**

**A. CALL TO ORDER:** Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Grabinski, Hernandez

**Absent:** Kemp

**Also present:** Staff: Fire Chief Glotzbach, Police Chief Wypa, DPW Director Sanders, Planning/Zoning/Economic Development Administrator Werschem and 4 guests. (92<sup>nd</sup> District State Representative Terry Sabo, Commissioner S. Hughes)

Meeting was recorded and labeled the November 5, 2018 regular Board meeting.

**C. APPROVAL OF AGENDA – November 5, 2018**

It was moved by Treasurer Wood and second by Trustee Grabinski to approve the agenda with the removal of New Business agenda item No. 5 (five).

**Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – October 15, 2018
2. Fire Committee Meeting Minutes – October 15, 2018
3. Maintenance & Inspection/Planning & Zoning Committee Meeting Minutes – October 16, 2018
4. Department of Public Works Committee Meeting Minutes – October 16, 2018
5. Election Commission Meeting Minutes – October 15, 2018
6. Revenue and Expenditures Report 3<sup>rd</sup> Quarter ending September 30, 2018

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the consent agenda with two corrections: 1. Correct the spelling to the Fire Committee minutes ~~relives~~ relieves and 2. Page 37, ~~\$474.98~~ \$374.98. Supervisor Hernandez thanked Clerk Oakes for the explanations included in the Election Commission minutes. **Motion Carried**

**F. UNFINISHED BUSINESS -** None

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**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all checks ~~\$1,014,864.05~~ \$1,014,764.05**

It was moved by Trustee Hughes and second by Treasurer Wood to approve payment of the weekly and semi-weekly bills of - \$1,014,764.05. from the appropriate accounts.

6 - Yeas: Hughes, Ream, Oakes, Wood, Grabinski, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**2. Approval to Purchase Two (2) Zoll Auto Pulse Mechanical Assist CPR Devices**

It was moved by Clerk Oakes and second by Trustee Hughes to approve the purchase of two (2) Zoll Auto Pulse Mechanical Assist CPR Devices for a total cost of \$28,440.00. The funds to purchase these devices will come from the Fire Department Equipment Fund. This is a Fire Committee recommendation.

6 - Yeas: Ream, Oakes, Wood, Grabinski, Hughes, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**3. Approval to Purchase Five (5) 3 Yard Containers**

It was moved by Trustee Grabinski and second by Treasurer Wood to approve the purchase of 5 (five) 3 (three) yard containers for DPW. The total cost, including shipping is \$4,560.00. This is a DPW Committee recommendation.

6 - Yeas: Oakes, Wood, Grabinski, Hughes, Ream, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**4. Approval to Purchase Dump Box Replacement**

It was moved by Trustee Hughes and second by Supervisor Hernandez to approve the purchase and MHK Supply Services to install a new Dump Box for truck #4. The total cost is \$11,787.99. (Installation includes the removal of the old dump box, install the new box, new cylinder, safety bar supports, cab protectors and painted school bus yellow.) This is a DPW Committee recommendation.

6 - Yeas: Wood, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

~~**5. Consideration of Installation of Modulating Zone System for Township Hall**~~

**6. Consideration of Tree Removal and Trimming at Wesley Park**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve Cut-Right Tree Services for the removal/trimming of trees, as detailed in the board packet and contract, at Wesley Park. The total cost for this work is \$15,400.00. A budget amendment of \$3,800 is needed to fund this expenditure.

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**G. NEW BUSINESS continued:**

**6. Consideration of Tree Removal and Trimming at Wesley Park continued**

This is a DPW Committee recommendation.

6 - Yeas: Grabinski, Hughes, Ream, Oakes, Wood, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**7. Approval to Add Special Assessments  
to Tax Roll**

It was moved by Trustee Grabinski and second by Treasurer Wood to add the special assessments to the Tax Roll. Treasurer Wood noted, the Lenore and Mildred special assessments are not included at this time. They will be brought to the Board when the final cost of the road projects come in from the Road Commission.

6 - Yeas: Grabinski, Hughes, Ream, Oakes, Wood, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**8. Resolution No. 18-26 - Adoption of Ordinance No. 18-3 - Rezone Parcel at  
1150 Whitehall Rd. from (C1) Neighborhood Commercial and (R1) Single  
Family Residential to (M) Commercial/Industrial**

It was moved by Trustee Hughes and second by Clerk Oakes to adopt Resolution No. 18-26 the adoption of Ordinance No.18-3.

6 - Yeas: Hughes, Ream, Oakes, Wood, Grabinski, Hernandez

0 – Nays                      Absent: Kemp                      **Motion Carried**

**H. PUBLIC COMMENTS:**

1. Commissioner S. Hughes, 2425 Safari Lane – a) Community breakfast with Supervisor Hernandez and Commissioner Hughes tomorrow November 6<sup>th</sup> at Mr. B's, 8 am. b) Water Policy board meeting cancelled for November. c) The County is still in the process of trying to sell Brookhaven.
2. 92<sup>nd</sup> District State Representative Terry Sabo – Stated that their schedule has been very light. Lame Duck until after the election. When they return to session, after the election and depending on the outcome of the election, new committee appointments will take place.
3. Fire Chief Glotzbach – (read, Fire Department Facebook) at a training Sgt. Jake Grabinski attended, he learned of a carbon monoxide detector device that could easily be attached to the fire equipment bag. Fire Chief Glotzbach/fire-fighters reviewed the literature and decided it would be beneficial to the department. It was implemented and just recently this small investment was the reason two lives were saved.

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**I. ANNOUNCEMENTS:**

1. Clerk Oakes - Senior Resources Navigator at Township Hall each Thursday from 10 am – 12 noon, in the Senior Room. Octavia Jones will be here to try to provide assistance for seniors (60 years and older) and veterans. The senior millage money may be able to help finance these needs.
2. Supervisor Hernandez - We need the Township board to check their schedule for a date to have the Budget work session.

**J. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Grabinski to adjourn the meeting at 7:43 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_

Jennifer Hernandez, Supervisor

Ann D. Oakes, Clerk CMC, CMMC