

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
September 17, 2018**

A. CALL TO ORDER: Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Trustee Grabinski

Present: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

Absent: None

Also present: Staff: Assessor Good, Fire Chief Glotzbach, Police Chief Wypa, DPW Director Sanders and 5 guests. (Commissioner S. Hughes)

Meeting was recorded and labeled the September 17, 2018 regular Board meeting.

C. APPROVAL OF AGENDA – September 17, 2018

It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – September 4, 2018
2. Police Department Monthly Report – July 2018
3. Police Department Monthly Report – August 2018

It was moved by Trustee Grabinski and second by Treasurer Wood to approve the consent agenda with one correction to the Police Department Monthly Report - August 2018: Total miles patrolled 17,235. **Motion Carried**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$281,823.98

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of - \$281,823.98 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays

Absent: None

Motion Carried

**Page 2: Muskegon Charter Township Regular Board Meeting Minutes
September 17, 2018.**

G. NEW BUSINESS continued:

2. Approval of Bids for Used Police Vehicles

It was moved by Treasurer Wood and second by Supervisor Hernandez to sell the police vehicles for the current bid amounts as listed in the Board packet and recommend by Police Chief Wypa.

7 - Yeas: Ream, Oakes, Wood, Kemp, Grabinski, Hughes, Hernandez

0 – Nays Absent: None **Motion Carried**

3. Approval of Amendment to Employee Handbook

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the amendment to the Employee Handbook as presented.

7 - Yeas: Oakes, Wood, Kemp, Grabinski, Hughes, Ram, Hernandez

0 – Nays Absent: None **Motion Carried**

4. Approval of Bids for Flags/Flag Poles for Veterans Memorial

It was moved by Trustee Hughes and second by Supervisor Hernandez to purchase five flag poles from FLAGPOLES ETC. for a cost of \$3,360 and five flags from Muskegon Awning and Fabrication for a cost of \$790. This will be paid out of the Veterans Memorial donated funds.

7 - Yeas: Wood, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays Absent: None **Motion Carried**

5. Resolution No. 18-18 – Approve Proposed Additional Millage Rate

It was moved by Clerk Oakes and second by Treasurer Wood to adopt Resolution No. 18-18. This resolution sets the date and time (Sept. 27, 2018, 9 am) for the public hearing on the proposed additional millage rates. (Truth in Taxation Hearing)

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Wood, Hernandez

0 – Nays Absent: None **Motion Carried**

6. Resolution No. 18-19 – Lenore Avenue Paving

It was moved by Trustee Grabinski and second by Trustee Hughes to adopt Resolution No. 18-19. This resolution sets the date and time (October 1, 2018, 7 pm) for the public hearing on the paving of Lenore Avenue.

7 - Yeas: Grabinski, Hughes, Ream, Oakes, Wood, Kemp, Hernandez

0 – Nays Absent: None **Motion Carried**

7. Resolution No. 18-20 – Mildred Street Paving

It was moved by Clerk Oakes and second by Trustee Grabinski to adopt Resolution No. 18-20. This resolution sets the date and time (October 1, 2018,

**Page 3: Muskegon Charter Township Regular Board Meeting Minutes
September 17, 2018**

7. Resolution No. 18-20 – Mildred Street Paving continued

7 pm) for the public hearing on the paving of Mildred Street.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays

Absent: None

Motion Carried

H. PUBLIC COMMENTS:

1. Commissioner S. Hughes, 2425 Safari Lane – a) Update on the progress of the Veterans Memorial Park on the Causeway, b) Update report on the Senior Millage, c) Summer park program at Evanston Park needs to evaluate/assess the workers and activities for the children, d) The concerns of the Brookhaven property still needs addressed.

2. Wes Heikkila had several questions regarding the paving of Lenore Avenue. Treasurer Wood answered all his questions. Wes thanked the Board.

3. Fire Chief Glotzbach – a) The Fire Department has a fund raiser, “Fill the Boot”, at G and L restaurant, Holton Rd Friday September 21st 11am till closing, b) Fire Department Open House at Fire Station No. 2, N. Getty, Thursday September 27, 6-8pm.

J. ANNOUNCEMENTS: None

K. ADJOURNMENT: It was moved by Clerk Oakes and second by Treasurer Wood to adjourn the meeting at 7:34 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____

Jennifer Hernandez, Supervisor

Ann D. Oakes, Clerk CMC, CMMC