

Board Work Session at 6:15 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
June 18, 2018**

**A. CALL TO ORDER:** Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

**Absent:** None

**Also present:** Staff – DPW Director Sanders, Assessor Good, Fire Chief Glotzbach, Police Chief Wypa and 26 guests. (Commissioner S. Hughes and Ken Hulka, Director Muskegon County Road Commission)

Meeting was recorded and labeled the June 18, 2018 regular Board meeting.

**C. PRESENTATION –** Oath of Office for Full-time and Part-time Police Officers  
Supervisor Hernandez asked Chief Wypa to come to do the presentation. Chief Wypa thanked the Board for hiring the police officers. He gave a brief summary of their background and experience and administered the Oath of Office. The audience applauded and the Board welcomed Officers Stoddard and Nelson.

**D. APPROVAL OF AGENDA – June 18, 2018**

It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes - June 4, 2018
2. Maintenance & Inspection/Planning & Zoning Committee Meeting Minutes - May 22, 2018

It was moved by Trustee Grabinski and second by Treasurer Wood to approve the consent agenda with one correction to the June 4<sup>th</sup> minutes under K.

Announcements: ~~Kuis~~ Holland Drain. **Motion Carried**

**G. UNFINISHED BUSINESS**

1. Trustee Ream wanted an update on the Veterans Memorial Project – Trustee Hughes stated he is getting bids. He currently has a vendor who will donate the

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**G. UNFINISHED BUSINESS continued:**

cement (estimated donation is \$5,000). Supervisor Hernandez stated she met with Rosemary O'Rourke, Bob Bender will volunteer to work with the project and she will be meeting with Jeff W. and Steven S. to discuss the project.

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks - \$136,822.40**

It was moved by Trustee Hughes and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of - \$ 136,822.40 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays                      Absent: None                      **Motion Carried**

**2. Resolution No. 18-08 – Lenore Avenue Paving District No. SP-45**

It was moved by Trustee Kemp and second by Trustee Grabinski to adopt Resolution No. 18-08. This resolution sets the date, time and place for the second public hearing. (July 2, 2018, 7 pm, Muskegon Township Hall Board room) Treasurer Wood stated that Ken Hulka, Director of MCRC is present to answer any questions regarding Lenore Ave. and Mildred St. paving. Please take the time to see him immediately following this meeting. Clerk Oakes thanked Ken for attending the Board meeting and noted his office provides the estimates for these projects.

7 - Yeas: Ream, Oakes, Wood, Kemp, Grabinski, Hughes, Hernandez

0 – Nays                      Absent: None                      **Motion Carried**

**3. Resolution No. 18-09 – Mildred Street Paving District No. SP-46**

It was moved by Treasurer Wood and second by Trustee Kemp to adopt Resolution No. 18-09. This resolution sets the date, time and place for the second public hearing. (July 2, 2018, 7 pm, Muskegon Township Hall Board room)

7 - Yeas: Oakes, Wood, Kemp, Grabinski, Hughes, Ream, Hernandez

0 – Nays                      Absent: None                      **Motion Carried**

**4. Approval to Hire Part-time Police Officer**

It was moved by Trustee Grabinski and second by Trustee Kemp to hire Mark Rankin to the position of part time police officer pending passing of all pre-employment tests and psychological examination. Effective date of hire, upon acceptable completion of the above tests.

7 - Yeas: Wood, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays                      Absent: None                      **Motion Carried**

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**H. NEW BUSINESS continued**

**5. Approval of Increase to Part-time Police Officer Wage Scale**

It was moved by Treasurer Wood and second by Supervisor Hernandez to increase the pay range for part time police officers to \$16.50 - \$18.50/hour, effective immediately with the 1<sup>st</sup> full pay period. Trustee Ream stated this Increase is long overdue. Treasurer Wood added we can review the pay range again at budget time.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Wood, Hernandez

0 – Nays                      Absent: None                      **Motion Carried**

**I. PUBLIC COMMENTS:** 1) Tim Breed, Community Engagement Manager ([tmbreed@alz.org](mailto:tmbreed@alz.org)) was present to inform us that his office will be training interested people to assist individuals who have Alzheimer's. If you know anyone who may be interested please contact his office. He will be coming back to our Board meeting to speak more about this training program.

**J. ANNOUNCEMENTS:** - 1) Supervisor Hernandez announced that the Meijer Foundation donated the remaining \$59,000 to complete the Fred Meijer Berry Junction Trail.

**K. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:16 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_

Jennifer Hernandez, Supervisor

Ann D. Oakes, Clerk CMC, CMMC