

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
May 7, 2018**

**A. CALL TO ORDER:** Clerk Oakes called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Trustee Grabinski

**Present:** Ream, Oakes, Wood, Kemp, Grabinski

**Excused Absence:** Hughes, Hernandez

**Also present:** Staff – Fire Chief Glotzbach, DPW Director Sanders and 4 guests. (Commissioner S. Hughes)

Meeting was recorded and labeled the May 7, 2018 regular Board meeting.

**C. APPROVAL OF AGENDA – May 7, 2018 – Regular Meeting**

It was moved by Trustee Kemp and second by Treasure Wood to approve the agenda as presented. **Motion Carried**

**D. Appoint Supervisor Pro Tem**

Clerk Oakes stated in the absence of the Supervisor the Board has to appoint a Supervisor Pro Tem. It was moved by Trustee Kemp and second by Trustee Grabinski to appoint Jeff Wood Supervisor Pro Tem.

5 - Yeas: Ream, Wood, Kemp, Grabinski, Oakes

0 - Nays                      Absent: Hughes, Hernandez    **Motion Carried**

The meeting was turned over to Supervisor Pro Tem Jeff Wood.

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – April 16, 2018
2. Election Commission Meeting Minutes – April 16, 2018
3. Police Department Monthly Report – March 2018
4. Police Department Monthly Report – April 2018
5. Fire Department Monthly Report – March 2018
6. Treasurer's Report 1<sup>st</sup> Quarter ending March 31, 2018
7. Revenue and Expenditure Report 1<sup>st</sup> Quarter ending March 31, 2018

It was moved by Trustee Grabinski and second by Trustee Ream to approve the consent agenda. **Motion Carried**

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**G. UNFINISHED BUSINESS –**

1. Trustee Ream asked for an update on the Water Policy Board. Supervisor Pro Tem Wood responded. Muskegon Charter, Dalton and Fruitland Township Boards have passed a resolution approving the rate increase. The litigation case is over. Dalton and Fruitland have received their refund for what they paid since the litigation minus their legal fees. One of the things Muskegon Charter Township wanted, all along, was that the system be made whole. Part of the settlement agreement is each municipality pay their legal fees. Although we could have filed a case for reimbursement of our legal fees, we decided that we would not. Laketon Township's Board is meeting to make a decision on the Resolution regarding the rate increase and they have not picked up their refund from the County. With the recent changes in Board members and Attorney the Water Policy Board meetings have gone much better.
2. Trustee Ream wanted to know where we are with the Veterans Memorial. Commissioners Susie Hughes commented that Trustee John Hughes is working with Supervisor Hernandez and he plans to have it completed by Memorial Day.

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks - \$ 339,850.88**

It was moved by Trustee Ream and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of -\$ 339,850.88 from the appropriate accounts.

5 - Yeas: Oakes, Kemp, Grabinski, Ream, Wood

0 – Nays                      Absent: Hughes, Hernandez

**Motion Carried**

**2. Approval to Rent Back Hoe Unit for Manhole Camera Documentation**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the rental of a Back Hoe Unit for up to 6 (six) months at a cost of \$1850/month and the one time environmental and deliver/pick up fees as presented in the Board packet.

5 - Yeas: Kemp, Grabinski, Ream, Oakes, Wood

0 – Nays                      Absent: Hughes, Hernandez

**Motion Carried**

**3. Consideration to Increase Election Inspector Hourly Pay Rate**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve a \$1.00/hour increase to the Election Inspector's pay and add a Co-chair position as outlined in the table in the Board packet. This is a recommendation from the Election Commission.

5 - Yeas: Grabinski, Ream, Oakes, Kemp, Wood

0 – Nays                      Absent: Hughes, Hernandez

**Motion Carried**

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**H. NEW BUSINESS continued:**

**4. Consideration of Fire Protection Agreement with Laketon Township**

It was moved by Trustee Kemp and second by Clerk Oakes to approve the Fire Protection Agreement with Laketon Township as presented in the Board packet.

5 - Yeas: Ream, Oakes, Kemp, Grabinski, Wood

0 – Nays Absent: Hughes, Hernandez

**Motion Carried**

**5. Resolution No. 18-03 – Support Muskegon Area Smart Commute Week**

It was moved by Trustee Kemp and second by Clerk Oakes to approve Resolution No. 18-03.

5 – Yeas: Oakes, Kemp, Grabinski, Ream, Wood

0 – Nays Absent: Hughes, Hernandez

**Motion Carried**

**I. PUBLIC COMMENTS:** 1) Commissioner Susie Hughes stated that she is running unopposed and thanked everyone. She has enjoyed working with the Township. Supervisor Pro Tem Wood stated he appreciated her service to the Township as our Commissioner.

**J. ANNOUNCEMENTS:** 1) Supervisor Pro Tem Wood announced that Consumers Energy has donated \$27,000 towards completing the Frederik Meijer-Berry Junction Trail. This poster will be displayed at each of the Township’s Board meetings. 2) Trustee Kemp stated that HB 4896 (dealing with disabled veterans exemption from property taxes to go on MI-1040) went to Committee for testimony but it was not voted on. 3) Trustee Kemp reminded everyone to vote tomorrow. 4) Trustee Grabinski announced that he would not be at the May 21<sup>st</sup> Board meeting. 5) Trustee Ream gave condolences to the family of the late M. Jerry Nichols. He was the founder of the Eastside Extravaganza. Supervisor Pro Tem Wood added that this organization donated much of the playground equipment at the parks on the south side of the Township. 6) A brief discussion followed regarding the Township’s ISO value. 7) Chief Glotzbach announced an upcoming Water Shuttle event.

**K. ADJOURNMENT:** It was moved by Trustee Kemp and second by Trustee Ream to adjourn the meeting at 7:23 pm. **Motion Carried**

Reviewed by \_\_\_\_\_  
Jeffrey B. Wood, Supervisor Pro Tem

Recorded by \_\_\_\_\_  
Ann D. Oakes, Clerk CMC, CMM