

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
January 3, 2018**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Pastor Bill Utrecht  
First Evangelical Lutheran Church

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft, Absent – None  
**Also present:** Staff – Police Chief Wypa, Fire Chief Glotzbach, Deputy Fire Chief Grabinski, several employees from the fire department and many guests (Commissioner Susie Hughes). The total present was 38.

Meeting was recorded and labeled the January 3, 2018 regular Board meeting.

**C. PRESENTATION -**

**1. Badge Pinning - Deputy Fire Chief Thea Dornbush**

Supervisor Kieft asked Fire Chief Glotzbach to come and do the presentation. Chief Glotzbach was joined by retiring Deputy Fire Chief Grabinski and Thea Dornbush. Chief Glotzbach shared highlights of Thea's career accomplishments, experiences and work history. Thea asks questions, enjoys training others and loves the opportunities to learn. This makes her quite an asset to our department. Chief Glotzbach gave her the oath of office for Deputy Fire Chief. I am honored to be selected by Deputy Fire Chief Thea Dornbush to pin your badge, stated Chief Glotzbach. The audience gave Deputy Fire Chief Dornbush a round of applause and a standing ovation. Supervisor Kieft thanked Fire Chief Glotzbach.

**D. APPROVAL OF AGENDA – January 3, 2018 – Regular Meeting**

It was moved by Treasurer Wood and second by Trustee Hernandez to approve the agenda as presented. **Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY - None**

**F. CONSENT AGENDA:**

1. Approval of Regular Board Meeting Minutes – December 18, 2017
2. Fire Department Monthly Report – December 2018

It was moved by Trustee Kemp and second by Treasurer Wood to approve the consent agenda. **Motion Carried**

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**G. UNFINISHED BUSINESS:** None

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks - \$ 165,454.78**

It was moved by Trustee Hernandez and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of - \$ 165, 454.78 from the appropriate accounts,

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays                      Absent: None                      **Motion Carried**

**2. Approval of Liability/Casualty Insurance Premium for 2018**

It was moved by Treasurer Wood and second by Supervisor Kieft to approve the annual premium for 2018 in the amount of \$110,602.

7 - Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0– Nays                      Absent: None                      **Motion Carried**

**3. Approval of Tentative Agreement with AFSCME**

It was moved by Trustee Kemp and second by Clerk Oakes to approve the tentative agreement with AFSCME union.

7 - Yeas: Oakes, Wood, Kemp, Hernandez, Ream, Hughes, Kieft

0 – Nays:                      Absent: None                      **Motion Carried**

**4. Approval of Separation Agreement for Retiree Health Insurance**

It was moved by Treasurer Wood and second by Supervisor Kieft to approve the Separation Agreement for Retiree Robert Grabinski Health Insurance, as presented in the Board packet.

7 - Yeas: Wood, Kemp, Hernandez, Hughes, Oakes, Ream, Kieft

0 – Nays:                      Absent: None                      **Motion Carried**

**I. PUBLIC COMMENTS:**

1. Commissioner Susie Hughes 2425 Safari Lane – a) relocation of the patients to other facilities is going well. Most of the employees have already found new jobs in the county. b) Muskegon Museum of Arts: open 10 am – 5 pm January 15<sup>th</sup>, Dr. Martin Luther King Day, Community invited, admission is free. c) Muskegon Lake Watershed Partnership meeting at WMSRDC, tomorrow January 4<sup>th</sup>, 6-7:30 pm. d) The Luge is open, go on line for details. e) Remember if you have started feeding the birds, please continue, they become dependent on you!

**J. ANNOUNCEMENTS:**

1. Trustee Hughes will be absent at the January 16<sup>th</sup> Board meeting.
2. Retirement Celebration for Deputy Fire Chief Robert Grabinski at Fire station No. 2, Thursday January 11<sup>th</sup>, 1:30 - 4:30 pm and special recognition at 2 pm.

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**J. ANNOUNCEMENTS continued:**

3. Supervisor Kieft has been selected for an administrative position with Manistee County. The details of the contract are in process. The projected date of Supervisor Kieft last Board meeting with the township is February 5<sup>th</sup>.

**K. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:32 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded \_\_\_\_\_  
David A. Kieft Jr, Supervisor      Ann D. Oakes, Clerk CMC, CMMC

