

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
February 6, 2017**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Staff: Fire Chief Glotzbach, Planning/Zoning/Development Director L. Grabinski, Police Chief Wypa, Officer Junewick and 5 guests. (92nd District State Representative Sabo, Commissioner S. Hughes)

Meeting was recorded and labeled the February 6, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Trustee Hughes and second by Treasurer Wood to approve the agenda. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – January 17, 2017
2. Fire Committee Meeting Minutes – January 17, 2017
3. Maintenance & Inspections/Plan, & Zoning Com. Mtg. Min. – January 24, 2017
4. Zoning/Planning Annual Report 2016
5. Inspection Department Annual Report 2016
6. Ordinance Violation Bureau Quarterly Report – 10/1/16 – 12/31/16

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda. Supervisor Kieft commended Lorraine Grabinski and Jeff Ream/Kim Barry for their annual reports. **Motion Carried**

F. UNFINISHED BUSINESS - None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$ 484,055.80

It was moved by Treasurer Wood and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of \$ 484,055.80 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

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G. NEW BUSINESS continued:

2. Approval to Hire Full-Time Police Officer

It was moved by Trustee Kemp and second by Clerk Oakes to hire part time Police officer Steve Junewick to full time Police officer, effective February 12, 2017. This is a Police Committee recommendation.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft
0 – Nays: Absent: None **Motion Carried**

3. Approval to Purchase Bucket Forks for DPW Loader

It was moved by Trustee Hughes and second by Trustee Hernandez to purchase for DPW, a set of heavy duty (7,000 lb. capacity) bucket forks from Northern Tool, at a cost not to exceed \$1,000. This is a recommendation from the DPW Committee.

7 -Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft
0- Nays Absent: None **Motion Carried**

4. Approval to Purchase Combination Locks for Fire Stations

It was moved by Treasurer Wood and second by Trustee Kemp to purchase combination locks for the Fire Stations, from Architectural Hardware at a cost not to exceed \$2,500. This is a recommendation from the Fire Committee.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft
0 – Nays: Absent: None **Motion Carried**

5. Approval to Purchase Folding Machine

It was moved by Trustee Hughes and second by Supervisor Kieft to purchase a Formax FD-6102 Envelope/Stuffer/Sealer from Office Machines at a cash price of \$2,500. Clerk Oakes thanked Accountant Joslyn for his diligence in finding a machine that best fits our needs.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft
0 – Nays: Absent: None **Motion Carried**

6. Resolution No. 17-04 – Introduction of Ordinance No. 17-02 – Rezone Property Located at 2116 N. Sheridan Rd. from RR, Rural Residential to R-1, Single Family Residential

It was moved by Clerk Oakes and second by Trustee Hernandez to approve Resolution No. 17-04 the introduction of Ordinance No. 17-02.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft
0 – Nays: Absent: None **Motion Carried**

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H. PUBLIC COMMENTS:

1) Commissioner Susie Hughes 2425 Safari Lane – a) Announced a few upcoming events in the County, b) Community breakfast with her and Supervisor Kieft tomorrow at Mr. B's – 8 am, c) Water Policy board meets Wed. Feb 15th, at the Water Filtration Plant. It is an open meeting, d) County Committee Meetings were announced.

2) Representative Sabo – State Rep. for the 92nd district. He stated that he or a representative from his office plans to attend our Board meetings. Trustee Ream asked about the Muskegon Heights School issue. Rep. Sabo stated that he is fighting to keep the school open. He emphasized that more time is needed to work on the many challenges that the school has. We need a long term plan. Rep. Sabo also has the support of various groups. He has talked with the School Reform Officer and has questioned their criteria for deciding how to determine when a school should be closed. Trustee Kemp addressed the disabled veteran's exemption, noting that the State could give veterans a deduction by placing it on the MI-1040 instead of a property tax exemption that takes statutory revenue from the local municipalities. Suzie McGee, Dalton Township Deputy Clerk and income tax preparer at Goodwill for veterans and low income people stated, a tax deduction could also be given by the State through homestead property. Representative Sabo also noted the direct correlation between the losses in revenue sharing a municipality has received and the amount of dollars a municipality needs to fund their unfunded actuarial liability insurance for retirees. It was a very interactive and productive discussion with Representative Sabo.

3) Katie Ames– Employee at Muskegon Area District Library (MADL). She was present to reach out to the Township from MADL and let us know that she plans on attending the Board meetings of the area that MADL services. If we have any concerns please contact her or Muskegon Area District Library.

I. ANNOUNCEMENTS: Clerk Oakes reminded everyone that this is Black History month. Muskegon Charter Township has made history. She encouraged all to attend some of the activates in the community associated with this month; she provided a list of events at Muskegon Community College and also encouraged getting to know the Black employees at your organization better.

J. ADJOURNMENT: It was moved by Trustee Hernandez and second by Treasurer Wood to adjourn the meeting at 7:37 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC