

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
January 17, 2017**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Legal Counsel- Enrika McGahan; Staff: Fire Chief Glotzbach, Planning/Zoning/Development Director L. Grabinski, Accounting Director Joslyn, Police Chief Sanford, Sgt. Wypa, Assessor Good, Clerical Barry, McKenna and 26 guests. (Commissioner S. Hughes)

This meeting was recorded and labeled the January 17, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda with one addition: G. New Business 8. Approval to Purchase four (4) Monitors for the Fire Department. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY –

- 1) Agenda Item G. 6 – Kris Lear, 3947 E. Apple Ave. – Home Town Auto Sale – Stated that he appreciated the time the Board took to review this ordinance. Although we have not seen eye to eye, we have worked together. Approving this ordinance will allow us to move forward and it will help the small businesses.
- 2) Agenda Item G. 2 – Fire Chief Glotzbach – During my time here I have worked with Sgt. Dave Wypa and he has been consistent, loyal and honest in serving Muskegon Charter Township.

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – January 3, 2017
2. Police Committee Meeting Minutes – December 19, 2016
3. Planning Commission Meeting Minutes – December 12, 2016
4. Police Department Monthly Report – December 2016
5. Fire Department Monthly Report – December 2016
6. Treasurer’s Report 4th Quarter – Ending December 31, 2016

**Page 2. Muskegon Charter Township Regular Board Meeting Minutes
January 17, 2017**

E. Consent Agenda continued:

7. Annual Treasurer's Report for Year Ending December 31, 2016

8. Medical Marihuana Law Information

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda. Supervisor Kieft commended Treasurer Wood for his reports and how well he explained the information. **Motion Carried**

F. UNFINISHED BUSINESS - None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$ 218,097.78

It was moved by Trustee Hughes and second by Trustee Hernandez to approve payment of the weekly and semi-weekly bills of \$ 218,097.78 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

2. Consideration of Appointment of Interim Police Chief

It was moved by Clerk Oakes and second by Trustee Kemp to appoint Sgt. Dave Wypa as the next Police Chief for Muskegon Charter Township effective January 28, 2017. Board members gave brief remarks in support of Sgt. Wypa and commended him for his outstanding job performance at Muskegon Charter Township.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays:

Absent: None

Motion Carried

The audience gave a round of applause to Sgt. Dave Wypa. Supervisor Kieft gave Sgt. Wypa an opportunity to have words. Sgt. Wypa stated that he was grateful for the Board's confidence in him. My management style is similar to Chief Sanford. This will be a smooth transition of leadership and I look forward to working as the Police Chief for Muskegon Charter Township.

3. Approval to Purchase New Police Vehicles

It was moved by Treasurer Wood and second by Supervisor Kieft to purchase two (2) black 2017 Ford Police Interceptor Utility AWD from Signature Ford at a total deliver cost of \$63,068 and an additional \$1,400 to purchase new "cage" dividers for these vehicles. This is a recommendation from the Police Committee.

7 -Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0- Nays

Absent: None

Motion Carried

**Page 3. Muskegon Charter Township Regular Board Meeting Minutes
January 17, 2017**

4. Discussion on the Purchase of a Folding Machine

It was moved by Treasurer Wood and second by Trustee Kemp to table this agenda item until the next board meeting, to provide the Board with additional information.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays: Absent: None **Motion Carried**

5. Consideration of SU17-01 – Darlene Milan – 2116 Apple Ave. – Mixed Use of Building – Residential and Commercial

It was moved by Trustee Hughes and second by Trustee Hernandez to approve Special Use, SU 17-01.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays: Absent: None **Motion Carried**

6. Resolution No. 17-02 – Adoption of Ordinance No. 17-01 (Previous Ordinance No. 16-13) – Provide Regulations of Signs

It was moved by Trustee Hughes and second by Trustee Hernandez to approve Resolution No. 17-02 the adoption of Ordinance No. 17-01 (previously Ordinance No. 16-13). Include an application fee of \$25 and a \$100 fine for violation of this ordinance. The Township Fee schedule is to be amended to reflect the same.

5 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes

2 – Nays: Wood, Kieft Absent: None **Motion Carried**

7. Resolution No. 17-03 – Approval of Ballot Language

It was moved by Treasurer Wood and second by Trustee Kemp to approve Resolution No. 17-03. Trustee Kemp expressed the importance of getting information out to the public so they can understand the real need to pass this millage: to maintain the service we currently receive on our roads and to keep our DPW Department. Trustee Hughes also mentioned the need to share with our residents that over the years our Township had large cuts in the revenues we receive from the State.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays: Absent: None **Motion Carried**

8. Approval to Purchase Four (4) Monitors for the Fire Department

It was moved by Trustee Kemp and second by Treasurer Wood to approve the purchase of four (4) monitors for the Fire Department at a total cost of not to exceed \$2,000. This is a recommendation from the Fire Committee.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays: Absent: None **Motion Carried**

**Page 4. Muskegon Charter Township Regular Board Meeting Minutes
January 17, 2017**

H. PUBLIC COMMENTS:

- 1) Gary Doig - 1717 Oak Park Dr. – Township resident had concerns regarding the decision made regarding the township yard waste site. He referenced the three letters he received from three different Township employees. He was totally dissatisfied and disagreed with the final decision made for him not to be able to use the leaf/yard waste site anymore. He stated that the decision was harsh and not necessary. Supervisor Kieft thanked Gary for his comments.
- 2) Attorney Wistrom – was present on behalf of his client Gary Doig. Attorney Wistrom stated that his client received letters from three different Township employees regarding this issue. He expressed concern about each letter.
- 3) Richard Stuart – 1738 Oak Park Dr – was present in support of Gary Doig. Richard expressed that Gary assisted him with taking his leaves to the Township yard waste site each time his job schedule didn't allow him to take them himself. Richard explained that due to the times he is available, the Township site is closed. He also stated that, Gary is helping the Township and the residents on Oak Park Dr. Supervisor Kieft thanked Richard for his comments.
- 4) Police Chief Sanford – "I have been here at Muskegon Charter Township over 20 years; all of my police career. It was hard for me to make this decision to leave here and take the position at the County. My last day will be January 27th. Several Board members commended Chief Sanford for his leadership and expressed their best wishes.
- 5) Commissioner Susie Hughes 2425 Safari Lane – She shared with us the list of committees and boards she is serving on for the County. She will provide Clerk Oakes with a written list for the Board.

I. ANNOUNCEMENTS: None

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:34 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC