

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
September 6, 2022**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

**Absent:** Ream Excused

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, Zoning Administrator Werschem, Legal Counsel McGahan and 3 guests.

Meeting was recorded and labeled the September 6, 2022 regular Board meeting.

**C. APPROVAL OF AGENDA:** September 6, 2022

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with amending #7 and making it a resolution. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY**

David Glotzbach – 2356 Monica Lane – He stated he has been a township resident for all of his life. He believes no one should be denied access to township parks but that they should go to township residents first since we pay taxes here.

Peter Mosher – 1396 Allen Ave City of Muskegon – He addressed David Glotzbach and stated that because his children go to Orchard View Schools he believes he pays taxes in the township. He stated that the special event application is too hard to go by.

Kenneth Sokolowski – Fruitport Township – He stated that he graduated from Orchard View. He is trying to get kids out of the house and back into the parks.

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – August 15, 2022**

**2. Parks and Recreation Committee Minutes – June 30, 2022**

**3. Parks and Recreation Committee Minutes – July 28, 2022**

**4. Department of Public Works Committee Minutes – August 15, 2022**

**5. Fire Committee Minutes – August 15, 2022**

**6. Monthly Reports – Fire Department January – July 2022**

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS:** None

## **G. NEW BUSINESS**

### **1. Weekly Check Runs and Total of all Checks \$327,090.82**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$327,090.82 from the appropriate accounts.

6 – Yeas: Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

### **2. Consideration of Accounting Director Salary**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the salary for the accounting director in the amount of \$68,248.00 starting October 1, 2022.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

### **3. Approval of Annual Trick or Treat Event at Township Hall**

It was moved by Clerk Westbrook and second by Trustee Kemp to approve the annual trick or treat event at township hall.

Voice Vote

6 – Yeas 0 – Nays

**Motion Carried**

### **4. Approval of Annual Christmas Tree Lighting**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the annual Christmas tree lighting.

Voice Vote

6 – Yeas 0 – Nays

**Motion Carried**

### **5. Consideration of Fiber to DPW Building**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve running internet fiber to the DPW building at the cost of \$23,825.00 for Western Tel-Com and \$2,000.00 for the 750 ft. of conduit for DPW staff to place. The funds will come ARPA and we are bypassing the RFP process due to Western Tel-Com is the only qualified company for this project.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Westbrook, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

### **6. Final Adoption of Master Plan**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the final adoption of the Master Plan.

6 – Yeas: Kemp, Grabinski, Hughes, Westbrook, Theile, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

### **7. Consideration of Resolution No 22-24 Relinquishments of Rights at 2050 Whitehall Rd.**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the adoption of Resolution No. 22-24.

6 – Yeas: Grabinski, Hughes, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

**NEW BUSINESS: *continued***

**8. Consideration of Special Event Approval/Refund of Event Fee**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the special event application to be held at Wesley Park and to deny the refund of the event fee.

6 – Yeas: Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

**H. PUBLIC COMMENT**

Kenneth Sokolowski – He has spoken with other veterans and wants to know if they can walk and patrol the parks. He is concerned about drugs. He is looking for some help from the board to work on the parks in Muskegon Township.

**I. ANNOUNCEMENTS**

Treasurer Theile stated that the Senior Dance at Reeths-Puffer Intermediate School has a few less people but that everyone had a great time and want to have it again. Parslow Skate Park is completed and looks fantastic. Buel Park equipment is being completed. They are also painting the basketball backboards free of charge.

**K. ADJOURNMENT**

It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 7:47pm. **Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk



