

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 18, 2022**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

Present: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

Absent: None

Also Present: Police Chief Thielbar, Zoning Administrator Werschem, Deputy Fire Chief Dornbush, Fire Chief Glotzbach, County Commissioner Nash and 4 guests.
Meeting was recorded and labeled the April 18, 2022 regular Board meeting.

C. APPROVAL OF AGENDA: April 18, 2022

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the agenda with the change from MCRC to MDOT to #5.

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – April 4, 2022

2. Parks and Recreation Committee Meeting Minutes – February 24, 2022

3. DPW Quarterly Report January – March 2022

4. Police Department Monthly Report – March 2022

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda.

F. UNFINISHED BUSINESS:

Trustee Ream met with the DPW Director Sanders and the owners of Topshelf and Comerica Bank to speak about fixing Graham St. Director Sanders gave them a quote and they seemed encouraged to get it done. The MCRC was also in attendance to answer questions.

Trustee Hughes spoke about the home on the corner of Dangl and Evanston having 20 cars on that property. He stated that after many complaints being made, there was only one car as of today.

Trustee Kemp questioned the board about purchasing Graham St so that Muskegon Township could fix the road. Supervisor Hodges said that she would reach out to MTA.

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$190,861.48

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$190,861.48 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

2. Consideration of Sale of Property on Buel Ave.

It was moved by Trustee Hughes and second by Clerk Westbrook to hold off on the sale of the Buel Ave property.

Voice Vote

Motion Carried

3. Approval to Hire Seasonal Worker DPW

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the hiring of Richard Kevern as presented in the board packet.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: None

Motion Carried

4. Resolution No. 22-13 Performance and Indemnification with MCRC

It was moved by Trustee Grabinski and second by Treasurer Theile to adopt Resolution No. 22-13.

Voice Vote

Motion Carried

5. Performance Resolution for Municipalities with MDOT

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the resolution for MDOT.

Voice Vote

Motion Carried

6. Approval from ARPA Funds for Fence Work at Softball World

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Vallier Fence to replace the fencing and reduce the amount used from ARPA funds to \$175,000.00. There was no RFP due to time constraints.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: None

Motion Carried

7. Approval from ARPA Funds for Painting at Softball World

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve using Bucket O Paint not to exceed \$36,000.00 of ARPA funds.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

8. Approval from ARPA Funds for Repair Work at Softball World

It was moved by Trustee Kemp and second by Trustee Grabinski to approve repair work for \$8,700.00 from ARPA funds.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

9. Approval from ARPA Funds for Picnic Tables at Softball World

It was moved by Trustee Grabinski and second by Supervisor Hodges to approve the purchase of picnic tables not to exceed \$5,000.00 from ARPA funds.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hughes

0 – Nays:

Absent: None

Motion Carried

10. Consideration to Approve the Meet the Machines Event

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the Meet the Machines event with the costs stated in the board packet.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

11. Approval to Purchase HD Equipment Trailer for DPW

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the purchase of the trailer from Van Kam Inc. in the amount of \$10,350.00.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: None

Motion Carried

12. Consideration of Aerial Truck Purchase for Fire Department

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the purchase of the aerial truck in the amount of \$977,756.00 with \$500,000.00 from equipment fund, \$250,000.00 from ARPA funds, and \$227,756.00 from the general fund. 7- Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: None

Motion Carried

13. Approval to Upgrade Business License Module

It was moved by Treasurer Theile and second by Clerk Westbrook to approve the upgrade for \$8,100.00 and the make the budget amendment to the clerk's budget.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: None

Motion Carried

H. PUBLIC COMMENT:

Commissioner Nash – He invited everyone to his Campaign Kick-Off on Friday from 5pm-7pm at the CIO Hall on Western St. He stated that you can find more information on his website www.electcharlesnash.com.

Christine Bowen – Softball World – She asked if the new furnace will fall under No. 8 on the agenda. Supervisor Hodges answered yes.

Trustee Hughes – He handed out a flyer from Peggy Watkins for Reeths-Puffer Neighborhood Improvement Association (RPNIA) for the annual dinner at Reeths-Puffer High School on Friday, May 20th.

I. ANNOUNCEMENTS

Trustee Kemp spoke about the Laketon Township Cemetery Memorial Service and stated that North Muskegon Fire Department would be there.

Treasurer Theile stated that the egg drop will be held on Saturday and there are over 200 children signed up. She stated that the half price on the dumpsters have sold out every week and that the residents really liked this.

Supervisor Hodges stated that the Salvation Army has cancelled their event on May 7th. She stated that anyone interested in filing for office on the August ballot has until tomorrow at 4:00pm.

Trustee Grabinski stated that he will not be at the May 16th board meeting. He also stated that the county commissioners would be discussing the 911 millage at the next county board meeting.

J. ADJOURNMENT: It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 7:55pm. **Motion Carried**

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk