

Board Work Session at 6:50 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
January 18, 2022**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski

Present: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

Absent: Kemp

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, Zoning Administrator Werschem, Assessor Good, and 8 guests.

Meeting was recorded and labeled the January 18, 2022 regular Board meeting.

C. APPROVAL OF AGENDA: January 18, 2022

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – January 3, 2022

2. Police Department Monthly Stat Sheet – December 2021

3. Police Department Yearly Stat Sheet – 2021

4. Department of Public Works Quarterly Report – Oct-Dec 2021

5. Fire Department Monthly Stat Sheet – Jan-Dec 2021

It was moved by Trustee Hughes and Treasurer Theile to approve the consent agenda.

Motion Carried

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$417,689.03

It was moved by Trustee Grabinski and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$417,689.03 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

NEW BUSINESS: *continued*

2. Consideration of Planning Commission Appointments

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the appointments to the Planning Commission.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

3. Consideration of GASB 74/75 Actuarial Valuation

It was moved by Treasurer Theile and second by Trustee Grabinski to hire Watkins, Ross & Co. to perform the full valuation for fiscal year 2021 and the interim report for 2022 at a cost of \$5,800.00.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

4. Consideration of Parking Lot Improvements

It was moved by Clerk Westbrook and second by Supervisor Hodges to bypass the RFP process and approve the proposal from Kamminga & Roodvoets Inc. to do the parking lot improvements and paving of the drive west of the back parking lot due to Kamminga & Roodvoets are already working on the road and J Station behind town hall. This way the parking lot and road are done at the same time and with the same material.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

5. Consideration of Resolution 22-1, Introduction of Ordinance 22-1 Rezone

It was moved by Trustee Hughes and second by Trustee Grabinski to approve Resolution 22-1 and introduce Ordinance 22-1.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

6. Consideration of Assessing Administrative Assistant Wages

It was moved by Trustee Grabinski and second by Treasurer Theile to open the meeting up for discussion. **Motion Carried**

It was moved by Trustee Grabinski and second by Trustee Ream to approve the request for wage increase.

1 – Yeas: Ream

5 – Nays: Hughes, Westbrook, Theile, Grabinski, Hodges Absent: Kemp

Motion Failed

7. Consideration of Donated Leave Extension

It was moved by Trustee Grabinski and second by Treasurer Theile to open the meeting up for discussion. **Motion Carried**

It was moved Trustee Grabinski and second by Trustee Ream to approve donated leave time for Lt. Grabinski until February 3, 2022 with using his PTO days, his L day and using donated leave for the remainder for the time.

3 – Yeas: Ream, Westbrook, Grabinski

3 – Nays: Theile, Hughes, Hodges Absent: Kemp **Motion Failed**

H. PUBLIC COMMENT: None

I. ANNOUNCEMENTS

1. Trustee Hughes wants the board to consider moving the board meetings from 7:00 pm to 5:00 pm stating that he thinks it would make it easier for people to attend.
2. Treasurer Theile stated the Lucky Pablo's has purchased a Christmas tree for town hall. She also stated that at the next Parks and Recreation Committee meeting they will be discussing the first event that will bring in revenue.
3. Supervisor Hodges stated that BASF is being sold and that the new company would like to do an IDD.

K. ADJOURNMENT: It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 7:56pm. **Motion Carried**

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk