

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
December 20, 2021**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

Present: Hughes, Ream, Westbrook, Kemp, Hodges

Absent: Theile, Grabinski

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, Rental Inspector Fredericksen, Safe Seniors Detectives Swanson, Morningstar and Christiansen, DPW Director Sanders, and 7 guests.

Meeting was recorded and labeled the December 20, 2021 regular Board meeting.

C. APPROVAL OF AGENDA: December 20, 2021

It was moved by Trustee Kemp and second by Trustee Hughes to approve the agenda as presented.

D. PRESENTATION – Safe Seniors Task Force Year End Review

Chief Thielbar introduced Detectives Swanson, Christiansen, and Morningstar. They handed out information to the board and guests. Safe Seniors started in Muskegon County in the beginning of 2020. They investigate neglect, fraud, abuse, and identity theft of adults over the age of 60.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – December 20, 2021

2. Police Department Monthly Report

3. Fire Department Monthly Report

It was moved by Trustee Hughes and second by Trustee Kemp to approve the consent agenda. **Motion Carried**

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$478,119.12

It was moved by Trustee Kemp and second by Trustee Hughes to approve payment of weekly and bi-weekly bills of \$478,119.12 from the appropriate accounts.

5 – Yeas: Hughes, Ream, Westbrook, Kemp, Hodges

0 – Nays:

Absent: Theile, Grabinski

Motion Carried

NEW BUSINESS: *continued*

2. Consideration to Approve Schedule of 2022 Board Meetings

It was moved by Trustee Hughes and second by Trustee Ream to approve the schedule of the 2022 board meetings. **Motion Carried**

3. Consideration of Unpaid Leave of Absence for Garyt Sutton – DPW

It was moved by Trustee Kemp and second by Trustee Ream to approve unpaid leave for Garyt Sutton. **Motion Carried**

4. Approval of Ratification of Police Union Contract

It was moved by Trustee Hughes and second by Trustee Ream to approve ratification of the police union contract.

5 – Yeas: Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Theile, Grabinski **Motion Carried**

5. Consideration of Letter of Understanding with IAFF – Local 4132

It was moved by Trustee Kemp and second by Trustee Hughes to approve to letter of understanding with IAFF – Local 4132.

5 – Yeas: Hughes, Ream, Westbrook, Kemp, Hodges

0 – Nays: Absent: Theile, Grabinski **Motion Carried**

6. Consideration of Resolution No. 21-24 General Appropriations for 2022 Budget

It was moved by Trustee Hughes and second by Trustee Kemp to approve Resolution 21-24.

5 – Yeas: Ream, Westbrook, Kemp, Hughes, Hodges

0 – Nays: Absent: Theile, Grabinski **Motion Carried**

7. Consideration of Resolution No. 21-25 Trustee Salary

It was moved by Trustee Hughes and second by Trustee Kemp to approve Resolution 21-25.

4 – Yeas: Hughes, Westbrook, Kemp, Hodges

1 – Nays: Ream Absent: Theile, Grabinski **Motion Carried**

8. Consideration of Resolution No. 21-26 Supervisors Salary

It was moved by Trustee Hughes and second by Clerk Westbrook to approve Resolution 21-26.

4 – Yeas: Westbrook, Kemp, Hughes, Hodges

1 – Nays: Ream Absent: Theile, Grabinski **Motion Carried**

9. Consideration of Resolution No. 21-27 Treasurers Salary

It was moved by Trustee Kemp and second by Trustee Hughes to approve Resolution 21-27.

4 – Yeas: Westbrook, Kemp, Hughes, Hodges

1 – Nays: Ream Absent: Theile, Grabinski **Motion Carried**

NEW BUSINESS: *continued*

10. Consideration of Resolution No. 21-28 Clerks Salary

It was moved by Trustee Hughes and second by Supervisor Hodges to approve Resolution 21-28.

4 – Yeas: Kemp, Hughes, Westbrook, Hodges

1 – Nays: Ream Absent: Theile, Grabinski

Motion Carried

11. Consideration of Resolution No. 21-30 Allocation of Fund Balance 2021

It was moved by Clerk Westbrook and second by Trustee Hughes to approve Resolution 21-30 with amending Parking Improvements to \$139,000.00 and add Parks Equipment for \$200,000.00.

5 – Yeas: Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

12. Consideration of Resolution No. 21-29 Designation of Depositories for 2022

It was moved by Supervisor Hodges and second by Trustee Hughes to approve Resolution 21-29.

5 – Yeas: Hughes, Ream, Westbrook, Kemp, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

13. Consideration of Salary Approval for Non-Union Employees

It was moved by Clerk Westbrook and second by Trustee Hughes to approve the salary for non-union employees with amending the Fire Dept. Clerical/Part-time from \$11.40/hr to \$13.00/hr.

4 – Yeas: Hughes, Westbrook, Kemp, Hodges

1 – Nays: Ream Absent: Theile, Grabinski

Motion Carried

14. Approval to Renew Township Insurances with the Michigan Township Par Plan

It was moved by Trustee Hughes and second by Trustee Kemp to approval the renewal of Township insurances.

5 – Yeas: Ream, Westbrook, Kemp, Hughes, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

15. Approval of 2021 Budget Amendments

It was moved by Supervisor Hodges and second by Clerk Westbrook to approve the 2021 budget amendments.

5 – Yeas: Westbrook, Kemp, Hughes, Ream, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

16. Approval to Hire Full Time 2nd Lieutenants – Fire Department

It was moved by Trustee Kemp and second by Trustee Hughes to promote Ryan VanderWagen and Thomas Helms to full-time 2nd Lieutenants effective January 9, 2022 with wage and benefits provided in the current CBA.

5 – Yeas: Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

NEW BUSINESS: *continued*

17. Consideration of Temporary Rental Inspections Contract with Muskegon Heights

It was moved by Clerk Westbrook and second by Trustee Ream to approve the temporary rental inspections contract with Muskegon Heights.

4 – Yeas: Kemp, Ream, Westbrook, Hodges

1 – Nays: Hughes Absent: Theile, Grabinski

Motion Carried

18. Consideration of Rental Inspections Contract with Allco LLC

It was moved by Supervisor Hodges and second by Trustee Kemp to approve the contract with Allco LLC.

4 – Yeas: Ream, Westbrook, Kemp, Hodges

1 – Nays: Hughes Absent: Theile, Grabinski

Motion Carried

19. Consideration for Towing Contracts

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the towing contracts with ASAP/Ramos Towing and Stafford's Towing which is a committee recommendation.

5 – Yeas: Hughes, Ream, Westbrook, Kemp, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

20. Approval of Ratification of DPW/Clerical Union Contract

It was moved by Trustee Kemp and second by Clerk Westbrook to approve ratification of the DPW/Clerical union contract.

5 – Yeas: Ream, Westbrook, Kemp, Hughes, Hodges

0 – Nays: Absent: Theile, Grabinski

Motion Carried

I. PUBLIC COMMENT

Jake Grabinski – 3134 E. River Rd. – Thanked the Board for showing support by hiring 5 full-time firefighters.

J. ANNOUNCEMENTS

Supervisor Hodges wished everyone a Merry Christmas and Happy New Year. She also spoke on the hiring of additional staff for the fire department and how we will all need to work together. We all need to support each other to make sure that our DPW and fire department receive their funding for years to come.

K. ADJOURNMENT: It was moved by Trustee Kemp and second by Clerk Westbrook to adjourn the meeting at 7:36pm. **Motion Carried**

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk