

Board Work Session at 6:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
December 6, 2021**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

Present: Hughes, Ream, Theile, Kemp, Grabinski, Hodges

Absent: Westbrook

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Deputy Fire Chief Dornbush, Rental Inspector Fredericksen, and Deputy Clerk Muskovin.

Meeting was recorded and labeled the December 6, 2021 regular Board meeting.

C. APPROVAL OF AGENDA: December 6, 2021

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the agenda as presented.

D. Appoint Clerk Pro Tempore

It was moved by Trustee Kemp and Second by Trustee Grabinski to appoint Treasurer Theile as Clerk pro tempore.

E. PUBLIC HEARING – 2022 BUDGET

Public hearing was opened by Supervisor Hodges at 7:02 P.M. there being no public comment the hearing was closed at 7:02 P.M.

F. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

G. CONSENT AGENDA

1. Regular Board Meeting Minutes – November 15, 2021

2. Police Department Monthly Report

3. Fire Department Monthly Report

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the consent agenda.

H. UNFINISHED BUSINESS:

1. Discussion – Temporary Muskegon Heights Inspection Contract

It was discussed whether or not to contract with Muskegon Heights. Trustee Kemp was against because of his experience with City hall. Trustee Hughes was against because they are difficult to work with. Supervisor Hodges doesn't disagree, but felt that maybe

we can improve the service tenants are getting. Supervisor Hodges and Rental Inspector Toby Fredrickson will bring something new on the 20th of December.

I. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$249,425.10

It was moved by Trustee Hughes and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$249,425.10 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Westbrook **Motion Carried**

NEW BUSINESS: *continued*

2. Consideration of Proposal to Install Exterior Cameras

It was moved by Trustee Hughes and second by Treasurer Theile to approve the purchase and installation of exterior cameras for the 4 entrances at Town hall.

Yeas: Ream, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: Westbrook **Motion Carried**

3. Consideration to Purchase Expression Swing for Park

It was moved by Trustee Grabinski and second by Treasurer Theile to purchase 4 swings if purchased at \$1729 each, not to exceed \$7000 or if not at sale price, purchase 2 for \$6200.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Westbrook **Motion Carried**

4. Consideration of Drain Assessment Payoff

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the payoff of drain assessments not to exceed \$113,550.13 and to make proper budget adjustments.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Westbrook **Motion Carried**

J. PUBLIC COMMENT - None

K. ANNOUNCEMENTS

Trustee Hughes announced that Susie is starting to feel better. Still on a little bit of oxygen and will take a little time after spending 12 days in the hospital.

Treasurer Theile mentioned the giving tree and that the Township employees have adopted 2 nursing homes and a family in the Township. There are tags available to purchase items or monetary donations are accepted and the elves will shop for them.

Supervisor Hodges announced that Lucky Pablo's will be purchasing the outdoor Christmas tree for the Township, but there is a delay in getting it, so we will not do a tree lighting this year.

L. ADJOURNMENT: It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 7:21pm. **Motion Carried**

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Lindsay Theile, Clerk Pro Tempore