

Board Work Session at 6:30 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the March 15, 2021 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 269 9416

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number 132 269 9416

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
March 15, 2021**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

C. ATTENDANCE: Roll Call

Hughes – Muskegon Twp, Ream – Muskegon Twp, Westbrook – Muskegon Twp, Theile – Muskegon Twp, Kemp – Apache Junction, AZ, Grabinski – Muskegon Twp, Hodges – Muskegon Twp

Absent excused: None

Also present: Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Planning Commissioner Hower, Commissioner Susie Hughes, Deputy Fire Chief Dornbush, and 1 guest.

Meeting was recorded and labeled the March 15, 2021 regular Board meeting.

D. APPROVAL OF AGENDA: March 15, 2021

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – March 1, 2021

2. Police Department Monthly Report – February 2021

3. DPW Committee Minutes – March 9, 2021

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

G. UNFINISHED BUSINESS

Trustee Ream asked if we received any new information regarding Pere Marquette parking passes. Supervisor Hodges responded that she is waiting to hear back from our attorney.

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$237,302.29

It was moved by Trustee Hughes and second by Treasurer Theile to approve payment of the weekly and semi-weekly bills of \$237,302.29 from the appropriate accounts.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Consideration of Local Road Project Contract 2021 with MCRC

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the Local Road Project Contract 2021 with MCRC for the estimated cost of \$404,327.00.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

3. MCRC 2021 Local Road Brine

It was moved by Trustee Kemp and second by Trustee Grabinski to approve MCRC 2021 Local Road Brine Program up to \$9,000.00.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Consideration of RFP for Master Plan

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Request for Proposals for the 2021 Master Plan.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

5. Consideration to Contract for Yard Waste Removal

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the contract with Great Lakes Nurseries for \$14,550.00 per year for a 3 year term.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

I. PUBLIC COMMENT

Commissioner Susie Hughes said things are going as well as expected at the County Commissioner Meetings and thank Supervisor Hodges and Treasurer Theile for attending the meetings. She stated that the Grand Opening of the VanDyk Mortgage Convention Center will be held on April 12, 2021. She would also like to thank DPW Director Jerry Sanders and his team for how well the parks in Muskegon Charter Township look.

J. ANNOUNCEMENTS

Supervisor Hodges stated to plan meeting in person for April 5, 2021 Board Meeting. The meetings could be held virtually until the end of April. If there are any Board members who would rather meet virtually instead of in person, please contact Supervisor Hodges. If April 5, 2021 Board Meeting is held in person and there are more than 25 people that arrive, the April 19, 2021 Board Meeting will be held virtually.

K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Trustee Kemp to adjourn the meeting at 7:13 pm. **Motion Carried**

Received by: _____ Recorded by: _____
Jennifer Hodges, Supervisor Carrie Westbrook, Clerk