

Board Work Session at 6:00 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the December 21, 2020 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 845 7029

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number 132 845 7029

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
December 21, 2020**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**C. ATTENDANCE: Roll Call**

Supervisor noted that all Board members in attendance reside in Muskegon County. Hughes – Muskegon Township, Ream – Muskegon Township, Westbrook – Muskegon Township, Theile – Muskegon Township, Kemp – Muskegon Township, Grabinski – Muskegon Township, Hodges – Muskegon Township

**Absent excused:** None

Also present: Staff – Police Chief Thielbar, DPW Director Sanders, Ron Hower, Fire Chief Dave Glotzbach, Accounting Director Eric Joslyn, Zoning Administrator Brian Werschum, and 7 guests.

Meeting was recorded and labeled the December 21, 2020 regular Board meeting.

**D. APPROVAL OF AGENDA:** December 21, 2020

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the agenda as presented.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 - Nays

Absent: None

**Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:**

1. Attorney David Bowen 1042 Terrace St – Attorney for ProCanna Industries states he believes there are no clear guidelines for Marijuana License Renewal. He would like the board to deny Main Street Products license renewal and open it back up for other individuals or to explore adding more recreational and medical licenses to Muskegon Charter Township.

2. Dr. Nicholas DeFlumeri 14873 Timber Lane Spring Lake, MI 49456 – Nicholas DeFlumeri states that he is a local resident and has a local facility within Muskegon. He states he is focused on the medicinal care that he could offer, such as helping with seizures and night terrors. There will be medical staff at all facilities. He thanked the board for its time.

## **F. CONSENT AGENDA**

### **1. Regular Board Meeting Minutes – December 7, 2020**

### **2. Fire Department Monthly Report – Jan – Nov 2020**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the consent agenda.

7 - Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Nays: Absent: None **Motion Carried**

## **G. UNFINISHED BUSINESS**

### **1. Consideration of Medical Marihuana License Renewal – Main Street Products – 1265 E. Laketon**

- It was moved by Trustee Grabinski and second by Treasurer Theile to remove from table.

7 - Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Nays: Absent: None **Motion Carried**

- It was moved by Trustee Hughes and second by Trustee Grabinski to approve the license renewal with the stipulation that the building permits are approved by May 1, 2021 and December 1, 2021.

7 - Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Nays: Absent: None **Motion Carried**

### **2. Consideration of Recreational Marihuana License Renewal – Main Street Products – 1265 E. Laketon**

- It was moved by Trustee Grabinski and second by Treasurer Theile to remove from the table.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 - Nays: Absent: None **Motion Carried**

- It was moved by Trustee Grabinski and second by Trustee Hughes to approve to license renewal with the stipulation that the building permits are approved by May 1, 2021 and December 1, 2021.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 - Nays: Absent: None **Motion Carried**

## **H. NEW BUSINESS**

### **1. Weekly Check Runs and Total of all Checks - \$199,556.29**

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$199,556.29 from the appropriate accounts.

7 - Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 - Nays: Absent: None **Motion Carried**

### **2. Consideration to Approve Schedule of 2021 Board Meetings**

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the schedule of 2021 board meetings with April and October dates corrected.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 - Nays: Absent: None **Motion Carried**

**NEW BUSINESS *continued*:**

**3. Consideration of FOIA Appeal**

It was moved by Trustee Grabinski and second by Trustee Kemp to deny the appeal and follow the attorney's recommendation to charge \$47.56 for this FOIA.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 - Nays: Absent: None **Motion Carried**

**4. Consideration of Resolution No. 20-31 General Appropriations for 2021 Budget**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 20-31.

7 - Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 - Nays: Absent: None **Motion Carried**

**5. Consideration of Resolution No. 20-32 Trustee Salary**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 20-32 with the change to 12 monthly payments. Trustee Kemp would rather see elected officials take a 2% increase instead of 3%.

5 - Yeas: Hughes, Westbrook, Theile, Grabinski, Hodges

2 - Nays: Ream, Kemp Absent: None **Motion Carried**

**6. Consideration of Resolution No. 20-33 Supervisors Salary**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 20-33.

5 - Yeas: Westbrook, Theile, Grabinski, Hughes, Hodges

2 - Nays: Ream, Kemp Absent: None **Motion Carried**

**7. Consideration of Resolution No. 20-34 Treasurers Salary**

It was moved by Trustee Hughes and second by Supervisor Hodges to approve Resolution No. 20-34.

5 - Yeas: Westbrook, Theile, Grabinski, Hughes, Hodges

2 - Nays: Kemp, Ream Absent: None **Motion Carried**

**8. Consideration of Resolution No. 20-35 Clerks Salary**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve Resolution No. 20-35.

6 - Yeas: Theile, Kemp, Grabinski, Hughes, Westbrook, Hodges

1 - Nays: Ream Absent: None **Motion Carried**

**9. Consideration of Resolution No. 20-36 Allocation of Fund Balance 2020**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 20-36.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 - Nays: Absent: None **Motion Carried**

**NEW BUSINESS *continued*:**

**10. Consideration of Resolution No. 20-37 Designation of Depositories for 2021**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve Resolution No. 20-37.

7 - Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 - Nays: Absent: None **Motion Carried**

**11. Consideration of Salary Approval for Non-Union Employees**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the salary increase of non-union employees.

6 - Yeas: Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

1 - Nays: Ream Absent: None **Motion Carried**

**12. Approval to Renew Township Insurance with the Michigan Township Par Plan**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the renewal of township insurance with Michigan Township Par Plan.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 - Nays: Absent: None **Motion Carried**

**13. Approval of 2020 Budget Amendments**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the 2020 budget amendments. Supervisor Hodges highlights how hard all township employees work this year during Covid.

**I. PUBLIC COMMENT:**

Brian Werschum wished the board a Merry Christmas from the Planning, Zoning and Rental departments. He stated it has been a tough year and thanked the board for their support.

**J. ANNOUNCEMENTS:**

1. Trustee Ream stated on Sunday, December 20, 2020, L3 Communications and UAW Local 113 signed a 3 year contract.

2. Supervisor Hodges wished everyone a Merry Christmas and she would see them next year.

**K. ADJOURNMENT:**

It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 7:38 pm. **Motion Carried**

Received by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk