

Board Work Session at 6:00 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the November 16, 2020 regular Board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 248 6114

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number: 132 248 6114

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
November 16, 2020**

**A. CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Supervisor Hodges called the meeting to order at 7:00 pm and Trustee Grabinski led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**C. ATTENDANCE: Roll Call**

Hughes, Oakes, Theile, Kemp, Grabinski, Hodges

**Absent excused:** Ream

Also present: Staff – Police Chief Thielbar, DPW Director Sanders, Accounting Director Joslyn, Planning Zoning Community Development Administrator Werschem, Planning Commissioner Hower, Clerk Elect Westbrook and 5 guests. (92<sup>nd</sup> District State Representative Terry Sabo, County Commissioner Susie Hughes)

Meeting was recorded and labeled the November 16, 2020 regular Board meeting.

**D. APPROVAL OF AGENDA:** November 16, 2020

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda as presented. **Motion Carried**

**E. PRESENTATION FROM STATE REPRESENTATIVE SABO**

Supervisor Hodges thanked Representative Sabo for attending the Board meeting and asked him to do the special presentation. Representative Terry Sabo stated it's an honor to be here to acknowledge Madam Clerk Ann D. Oakes for her service to this community. He read the entire Special Tribute which was signed by himself and State Senator Jon Bumstead, 34<sup>th</sup> District. Representative Sabo thanked Ann D. Oakes for her public service and stated she's the epitome of a public servant. I wish you well and I know you will continue to serve in some capacity in our community. He noted, this presentation was done remotely, the special tribute is in a beautiful frame and I will deliver it to Clerk Oakes. Clerk Oakes thanked Representative Sabo and Senator Bumstead. Audience applauded!

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**F. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY**

**Agenda Items 4 and 5**

1. Attorney David Bowen 1042 Terrace Street Muskegon, MI 49442 – Attorney Bowen was present, representing his client Procana. He wanted to address in general, the renewal of Marihuana Licenses. He stated, Mr. Meeks is delaying construction because his company does not have the funding to build. He is out looking for partners and his intention are to sell the business. Attorney Bowen’s client, Procana, has sufficient funds to complete building a Marihuana Provisional Center. We believe, it is in the best interest, of Muskegon Charter Township not to renew the licenses in reference to the above mentioned agenda items.

**G. CONSENT AGENDA**

1. **Regular Board Meeting Minutes – November 2, 2020**
2. **Budget Work Session Minutes- November 10, 2020**
3. **Police Department Monthly Report- October, 2020**
4. **Election Commission Meeting Minutes- October 23, 2020**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the consent agenda as presented.

6 – Yeas: Hughes, Oakes, Theile, Kemp, Grabinski, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**H. UNFINISHED BUSINESS:**

**1. Consideration of sale for inspection vehicles- 2013 Ford Taurus Police Interceptors**

It was moved by Clerk Oakes and second by Trustee Grabinski to sell the two 2013 Ford Taurus vehicles, (one bid received by Muskegon Charter Township) to Yousef Dabbagh, for the amount of \$2,268.00 VIN # G201797 and \$1,208.00 VIN # G206562.

6 - Yeas: Hughes, Oakes, Theile, Kemp, Grabinski, Hodges  
0 – Nays:                      Absent: Ream                      **Motion Carried**

**I. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks - \$302,963.64**

It was moved by Trustee Kemp and second by Treasurer Theile to approve payment of the weekly and semi-weekly bills of, \$302,963.64 from the appropriate accounts.

6 - Yeas: Hughes, Oakes, Theile, Kemp, Grabinski, Hodges  
0 – Nays:                      Absent: Ream                      **Motion Carried**

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**I. NEW BUSINESS continued:**

**2. Consideration of Medical Marihuana License Renewal – Oak Flint LLC (Cloud Cannabis) – 2190 Whitehall Road, Suite E.**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the renewal of the Medical Marihuana License located at 2190 Whitehall Road, Suite E. Treasurer Theile thanked Cloud Cannabis for how quickly he responded to supporting the Township's Scavenger Hunt, for the children, with a large donation of candy.

5 – Yeas: Theile, Kemp, Grabinski, Hughes, Hodges

1 – Nays: Oakes                      Absent: Ream                      **Motion Carried**

**3. Consideration of Recreational Marihuana License Renewal – Oak Flint LLC (Cloud Cannabis) – 2190 Whitehall Road, Suite E.**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the renewal of the Recreational Marihuana License located at 2190 Whitehall Road, Suite E.

5 – Yeas: Theile, Kemp, Grabinski, Hughes, Hodges

1 – Nays: Oakes                      Absent: Ream                      **Motion Carried**

**4. Consideration of Medical Marihuana License Renewal – Main Street Products – 1265 E. Laketon**

It was moved by Trustee Grabinski and second by Treasurer Theile to table this agenda item until the Board meeting on December 21, 2020.

6 – Yeas: Kemp, Grabinski, Hughes, Oakes, Theile, Hodges

0 – Nays:                      Absent: Ream                      **Motion Carried**

**5. Consideration of Recreational Marihuana License Renewal – Main Street Products – 1265 E. Laketon**

It was moved by Trustee Grabinski and second by Trustee Hughes to table this agenda item until the Board meeting on December 21, 2020.

6 – Yeas: Kemp, Grabinski, Hughes, Oakes, Theile, Hodges

0 – Nays:                      Absent: Ream                      **Motion Carried**

**6. Consideration of Medical and Recreational Marihuana License Amendment – Warren Elite PC, LLC – 1965 Holton Rd.**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the Amendment to the license for Warren Elite PC, LLC located at 1965 Holton Rd. as presented in the Board packet. Trustee Grabinski commended Mr. Meeks on how remarkable the building looks after renovation. He is looking forward to what they will do. Supervisor Hodges stated, these are the positive changes we want to see with these type of properties in the Muskegon Township.

6 – Yeas: Grabinski, Hughes, Oakes, Theile, Kemp, Hodges

0 – Nays:                      Absent: Ream                      **Motion Carried**

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**I. NEW BUSINESS continued:**

**7. Consideration of Reappointment of Planning Commission members**

It was moved by Trustee Grabinski and second by Supervisor Hodges to reappoint Sandra Frein, Joseph Singerling and Wade Vandebosch to the Planning Commission for a three (3) year term. Trustee Hughes and Supervisor Hodges stated we have a great Planning Commission.

6 – Yeas: Hughes, Oakes, Theile, Kemp, Grabinski, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**8. Consideration of Resolution 20-28 Designated Assessor**

It was moved by Trustee Kemp and second by Clerk Oakes to adopt Resolution 20-28.

6 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**9. Consideration of Transfer of Foreclosed Property**

It was moved by Trustee Grabinski and second by Treasurer Theile to refuse the Transfer of the Foreclosed Property and a written notice be sent to the Muskegon County Treasure's office.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Oakes, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**10. Consideration of Code Enforcement Contract with Fruitland Township**

It was moved by Clerk Oakes and second by Treasurer Theile to approve the Code Enforcement Contract with Fruitland Township as presented in the Board packet. Supervisor Hodges stated. Supervisor Jeske can't say enough about the great job Toby Fredericksen has provided for Fruitland.

6 – Yeas: Kemp, Grabinski, Hughes, Oakes, Theile, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**11. Consideration of Resolution 20-29 Increase to Ready To Serve Rates**

It was reluctantly moved by Trustee Grabinski and reluctantly second by Treasurer Theile to adopt Resolution No. 20-29.

6 – Yeas: Grabinski, Hughes, Oakes, Theile, Kemp, Hodges  
0 – Nays                      Absent: Ream                      **Motion Carried**

**12. Consideration of Terminating Contract with Spurt Industries**

It was moved by Trustee Grabinski and second by Treasurer Theile to immediately terminate the contract with Spurt Industries. This is a recommendation from the DPW

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**I. NEW BUSINESS continued:**

Committee. Supervisor Hodges will draft a letter to terminate the contract and have our attorney review before mailing to Spurt Industries.

6 – Yeas: Hughes, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays                      Absent: Ream                      **Motion Carried**

**13. Consideration of Allocation of Remaining Election Grant Fund**

It was moved by Trustee Hughes and second by Trustee Grabinski to use the remaining Center for Tech and Civic Life Grant to pay an additional \$10 per hours to all Election Inspectors who worked during the November 3, 2020 General Election.

6 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays                      Absent: Ream                      **Motion Carried**

**Clerk Oakes stated she really thank the Board. The Election Inspectors worked very hard and will be very appreciative.**

**J. PUBLIC COMMENTS:**

1. Commissioner Susie Hughes – She thanked Clerk Oakes for her hard work and stated she enjoyed working with her. She welcomed Clerk Elect Westbrook. Commissioner Hughes asked were there any questions for her; there were none.
2. Brian Werschem – He thanked the Board for reappointing the (3) three Planning Commissioners. We could not ask for a better group of Commissioners.
3. Representative Sabo – This has been a tough year. Thank you to all the voters for reelecting him for a third term as State Representative. The House will be in session Wednesday, November 18, 2020. We have several issues to address. He also wished Clerk Elect Carrie Westbrook best of luck in her position.
4. Susie Rodriguez, representing State Senator Bumstead’s Office – She stated the office is still open. We are working from home. We’ve been addressing unemployment and Secretary of State concerns. If anyone has any concerns, you may contact us at [senjbumstead@sen.com](mailto:senjbumstead@sen.com). She acknowledged Clerk Elect Westbrook and stated we are here to help in any way.

**K. ANNOUNCEMENTS:**

1. Supervisor Hodges – She thanked Clerk Oakes for her three (3) full terms at the Muskegon Charter Township and twenty-four (24) years at Muskegon Community College. She stated I am looking forward to see what you will do next.
2. Clerk Oakes – She thanked, by name, many of the Muskegon Charter Township employees for a good twelve year journey. There were some challenges, but I appreciated the opportunities given me by the Muskegon Charter Township to learn. I met many people in Muskegon County as well as the State of Michigan. I would like to be remembered as a Public Servant. Thanks to everyone!

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**L. ADJOURNMENT:** It was moved by Trustee Kemp and second by Trustee Grabinski to adjourn the meeting at 7:42 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, MiPMC, Clerk