

Board Work Session at 6:15 pm, prior to the regular Board meeting.  
**NOTE: The meetings are being held remotely as allowed by Governor Whitmer's Executive Order 2020-75.**

To access this WEBEX meeting:  
call; 1-408-418-9388 Access code: 132-945-1545 Pin: 1990

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
June 15, 2020**

NOTE: No Board member can use the Chat feature during the Work Session or the Board Meeting; it is a violation of the Open Meetings Act.

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**C. ATTENDANCE: Roll Call** - Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

**Absent:** None

**Also present:** Staff – Police Chief Thielbar, DPW Director Sanders, Fire Chief Glotzbach, Planning/Zoning Administrator Werschem and 3 guests.

Meeting was recorded and labeled the June 15, 2020 regular Board meeting.

**D. APPROVAL OF AGENDA:** June 15, 2020

It was moved by Trustee Grabinski and second by Clerk Oakes to approve the agenda with correction of the address in agenda item #5, 4750 1730.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays Absent: None **Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** - None

**F. CONSENT AGENDA:**

1. Regular Board Meeting Minutes – June 1, 2020
2. Police Department Monthly Report – May 2020
3. Fire Department Monthly Report – January – May 2020

It was moved by Treasurer Theile and second by Trustee Hughes to approve the consent agenda with the two typo corrections on page four of the Regular Board minutes.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays Absent: None **Motion Carried**

**G. UNFINISHED BUSINESS:** None

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**H. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks - \$138,648.47**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of, \$138,648.47 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 - Nays:                      Absent: None                      **Motion Carried**

**2. Consideration of Waving Lease Fees – Softball World**

It was moved by Trustee Hughes and second by Treasurer Theile to approve waiving fifty percent (50%) of the lease agreement fees and fifty percent (50%) of the concession agreement fees for the 2020 Softball World season per dollar amount listed in the Board packet.

7 – Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays                      Absent: None                      **Motion Carried**

**3. Consideration of Resolution No. 20-13 Introduction of Ordinance No. 20-2 Zoning Map Amendment – 1890 E Apple Ave.**

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 20-13, introduction of Ordinance No. 20-2.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays                      Absent: None                      **Motion Carried**

**4. Consideration of Special Use Permit - 1890 E Apple Ave.**

It was moved by Clerk Oakes and second by Treasurer Theile to approve the Special Use Permit at 1890 E. Apple Ave. as detailed in the Board packet.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hodges

0 – Nays                      Absent: None                      **Motion Carried**

**5. Consideration of Purchase Agreement – ~~1750~~ 1730 Stebbins Rd.**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the purchase agreement at 1730 Stebbins Rd, for the amount of one dollar (\$1.00) as detailed in the Board packet with the purchaser paying all cost associated with the closing of the purchase agreement.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Theile, Hodges

0 – Nays                      Absent: None                      **Motion Carried**

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**H. NEW BUSINESS continued:**

**6. Consideration to Purchase 6 YD Dumpsters**

It was moved by Trustee Hughes and second by Clerk Oakes to purchase ten (10) six (6) yard rear load dumpsters from Frederickson Supply in Grand Rapids, MI for a total cost of \$15,260. Note: Board accepted one quote due to no response from no other vendors, urgent need for the dumpsters, rear load dumpsters hard to find, price was comparable to other prices found online and less shipping cost.

7 – Yeas: Grabinski, Hughes, Ream, Oakes, Theile, Kemp, Hodges

0 – Nays                      Absent: None                      **Motion Carried**

**I. PUBLIC COMMENTS:** None

**J. ANNOUNCEMENTS:**

1. Clerk Oakes – a) Workers needed, 2020 Census, Pay \$14-16/hr., contact: [www.2020census.gov/jobs](http://www.2020census.gov/jobs)

2. Supervisor Hodges – a) We have received several compliments since the opening of Twp. Hall. b) Mandatory furloughs are going well except for the Fire department. We will be ending the Work Share Program with the Fire Dept. effective June 30<sup>th</sup>. We have a person off on medical leave in both the Fire and DPW departments. Thanks to all the departments for the great work they are doing.

3. Trustee Ream – How is the four day work week going? Supervisor Hodges and Treasurer Theile responded, the employees like it, but Mondays and Thursdays are a little hectic.

4. Fire Chief Glotzbach – a) We are extremely short staffed. It is difficult to schedule for the Work Share Program with the shifts we work.

5. DPW Director Sanders – a) The guys are working with one less worker. They have stepped up, pulled together and are doing a tremendous job. The Work Share Program is working for us.

6. Police Chief Thielbar – a) The Officers are doing a great job; working well together to make the Work Share Program a success. All Officers are on duty.

**K. ADJOURNMENT:** It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 7:31 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hodges, Supervisor                      Ann D. Oakes, CMC, MiPMC, Clerk