

Board Work Session at 6:15 pm, prior to the regular board meeting.
NOTE: The Work session and Board meeting are being recorded.
These meetings are being held remotely as allowed by Governor Whitmer's Executive Order 2020-15.
To access webex meeting: call 1-409-418-9388; Access code:792-909-292 Pin: 1990

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 20, 2020**

NOTE: No one can use the Chat feature during the Work Session or the Board Meeting; it is a violation of the Open Meetings Act.

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

C. ATTENDANCE: Roll Call - Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

Absent: None

Also present: Legal Counsel, Attorney McGahan, Staff – Police Chief Thielbar, DPW Director Sanders, Fire Chief Glotzbach, Building Official Sheldon, Deputy Clerk Jones, Clerical Muskovin, Accounting Director/Deputy Treasurer Joslyn, Planning/Zoning Community Development Administrator Werschem and 23 guests. (Commissioner Susie Hughes)

Meeting was recorded and labeled the April 20, 2020 regular Board meeting.

D. APPROVAL OF AGENDA: April 20, 2020

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda as presented.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays

Absent: None

Motion Carried

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:

H. New Business Items 4 and 5

1. Eric Misterovich – 8051 Morse Bridge Road, Portage, MI – Representative for Agrimed. We were the first applicant. We waited first in line for ten (10) days. We originally applied for only a Recreational Marijuana License. If we had known that both Medical and Recreational License would have been consider in making this decision we could have applied for both. The Township's review of our application and site plan indicated that we passed everything. We are a home town business owner and will not be selling to any outsiders.

**Page 2 of 4: Muskegon Charter Township Regular Board Meeting Minutes
April 20, 2020**

F. CONSENT AGENDA:

1. Regular Board Meeting Minutes – April 6, 2020
2. Fire Department Report – January 2020 – March

It was moved by Clerk Oakes and second by Trustee Grabinski to approve the consent agenda.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays Absent: None **Motion Carried**

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$ 198,282.67

It was moved by Trustee Hughes and second by Treasurer Theile to approve payment of the weekly and semi-weekly bills of, \$ 198,282.67 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Consideration to Approve Local Road Project Contract with MCRC – 2020

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the road contract with Muskegon County Road Commission (MCRC), pay the Township share of the project in the amount of \$192,294.50 and amend the 2020 Budget for the difference appropriated.

7 – Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays Absent: None **Motion Carried**

3. Consideration of Proposal for Homeland Security for the Police Department

It was moved by Trustee Kemp and second by Treasurer Theile to approve the proposal from Novotney Electronics in the amount of \$ 5,745.00 as presented in the Board packet.

7 - Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Consideration of Approval for Commercial Marihuana Provisioning Center, Apple Ave License Location #3

It was moved by Trustee Grabinski and second by Trustee Kemp to approve a Commercial Medical and Recreational Marihuana license to Green Peak LLC at 2345 E. Apple Ave. and deny Agrimed a Commercial Recreational Marihuana License at 2315 E. Apple Avenue. In considering these competing applicants, we find the following: the

**Page 3 of 4: Muskegon Charter Township Regular Board Meeting Minutes
April 20, 2020**

H. NEW BUSINESS: continued

larger facility is better suited for operating this business at this location, parking spaces are more than adequate, both egress and ingress access to the building are best suited for the site plan presented by Green Peak LLC and the address at 2315 E. Apple Avenue, requested by Agrimed, has been very difficult to have a successful business.

5 - Yeas: Theile, Kemp, Grabinski, Hughes, Hodges

2 – Nays: Ream, Oakes Absent: None

Motion Carried

5. Consideration of Approval for Commercial Marijuana Provisioning Center, Holton Road License Location #2

It was moved by Trustee Hughes and second by Trustee Grabinski to approve a Commercial Medical and Recreational Marijuana license to Warren Elite LLC at 1446 Holton Road and deny Agrimed a Commercial Recreational Marijuana license at 1437 Holton Road. In considering these competing applicants, we find the following: Warren Elite LLC at 1446 Holton Road is a better facility for operating this business, parking is more than adequate, this company is renovating a pre-existing legal non-conforming residential structure, and they are applying for both Commercial Medical and Recreational Marijuana license.

5 – Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Theile, Hodges

2 – Nays: Ream, Oakes

Absent: None

Motion Carried

I. PUBLIC COMMENTS:

1. Kip Smith – a) He stated the remote meetings are going well. b) He also commended the Board for the great job they are doing.
2. Commissioner Susie Hughes, 2425 Safari Lane - a) COVID-19 Report: For Muskegon County. She stated 143 positive cases, 7 deaths, 2 in Muskegon Township. b) You can remotely register your property at the Register of Deed office. Contact Mark Fairchild Register of Deed at (231) 724-6271. c) Consumer and DTE Energy have assistance available for paying utility bills. d) Party in the park is cancelled for 2020.

J. ANNOUNCEMENTS:

1. Supervisor Hodges – a) COVID-19, there were two (2) positive cases reported in Muskegon Township last week. b) She stated this shows that our residents are following the Governor's guidelines.
2. Police Chief Thielbar – a) he thanked the Board for moving forward with the homeland security; this also protects our personal safety.
3. Brian Werschem – a) Thanks to Administration for everything they have done to keep all employees and residents safe/healthy during these times.
4. Trustee Kemp, Veteran Advisory Board – Veterans needing assistance (food bank, bills, rent, etc.) can contact Mike Baauw at (231) 724-7143.

**Page 4 of 4: Muskegon Charter Township Regular Board Meeting Minutes
April 20, 2020**

J. ANNOUNCEMENTS: continued

5. Clerk Oakes – a) Reminder, the filing deadline for anyone running for a Township office is tomorrow April 21, 2020 at 4 pm. b) Workers needed, 2020 Census, Pay \$14-\$16.50/hr., contact: www.2020census.gov/jobs

K. ADJOURNMENT: It was moved by Trustee Grabinski and second by Clerk Oakes to adjourn the meeting at 7:39 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk