

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
January 21, 2020**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

Absent: None

Also present: Legal Counsel McGahan, Staff – Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Assessor Good, Planning/Zoning Community Development Administrator Werschem, DPW Director Sanders, Deputy Clerk Jones and 16 guests. (Commissioner Susie Hughes)

Meeting was recorded and labeled the January 21, 2020 regular Board meeting.

C. APPROVAL OF AGENDA: January 21, 2020

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC HEARING: IFT BASF

Supervisor Hodges opened the Public hearing at 7:01 pm.

1. Bill Lievense, Government and Public Affairs Consultant - representing BASF. He thanked Clerk Oakes, Andria and Assessor Good for their help in this process. Bill was a consultant back in 1996 when Bayer Crop Science located in the Township and remembers working with Bob Grabinski. Bayer Crop Science was approved for several tax abatements, IFTE's. BASF purchased Bayer Crop Science. We are requesting that the current IFT's be transferred to BASF.

2. Tim Schuster– Site Manager for BASF Muskegon. He was asked, how many employees. He responded, we currently employ 77.

3. Commissioner Susie Hughes, Chairwoman Muskegon County Board of Commissioners – Stated, BASF has been a good community partner for the County and the Commissioners are in support of the IFTE transfer.

4. MCT Fire Chief Glotzbach – He echoed the comments of Commissioner Hughes. Chief Glotzbach expressed, the company never hesitated to bring in to compliance anything the Fire Department cited, regardless of the cost. This company has willingly hosted events for training purposes. (Active shooter training) The company is great to work with.

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D. PUBLIC HEARING: IFT BASF continued:

5. Assessor Good – What IFT are you requesting to transfer? Bill responded, No. 2012-0514 and 2009-0011 as published in the Chronicle.

Clerk Oakes stated that the Board will have a resolution for each IFTE Transfer requested to vote on at the February 3rd regular Board meeting. Background information will be included for the board to make their decision.

There being no more comments Supervisor Hodges closed the Public hearing at 7:10 pm.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA:

1. Approval of Regular Board Meeting Minutes – January 6, 2020
2. Police Department Monthly Report – December 2019
3. Police Department Yearly Report – 2019

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda. **Motion Carried**

G. UNFINISHED BUSINESS: None

(Supervisor Hodges – Asked everyone to look out at the Flag poles. The lights had just come on over each flag. Thanks to a donation of the electrical work by J and J Electrical Company.)

H. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$210,882.02

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of, \$ 210,882.02 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Approval of Local Road Contract - S Densmore St Paving

It was moved by Trustee Kemp and second by Clerk Oakes to approve the S. Densmore Street paving Contract as presented in the Board packet.

7 – Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Approval of Local Road Contract - Glenrick Ave Paving

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Glenrick Avenue paving Contract as presented in the Board packet.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

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H. NEW BUSINESS continued:

4. Consideration of Approval for Commercial Medical Marijuana Provisioning Center Application – Holton Road #1

It was moved by Trustee Grabinski and second by Trustee Kemp to approve issuing a license for a Commercial Medical Marijuana Provisioning Center at 1965 Holton Road, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

1 - Nay: Oakes

Absent: None

Motion Carried

5. Consideration of Approval for Commercial Recreational Marijuana Provisioning Center Application – Holton Road #1

It was moved by Trustee Grabinski and second by Trustee Kemp to approve issuing a license for a Commercial Recreational Marijuana Provisioning Center at 1965 Holton Road, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 - Yeas: Kemp, Grabinski, Hughes, Ream, Theile, Hodges

1 - Nay: Oakes

Absent: None

Motion Carried

6. Consideration of Approval for Commercial Medical Marijuana Provisioning Center Application – Apple Avenue #1

It was moved by Trustee Hughes and second by Trustee Grabinski to approve issuing a license for a Commercial Medical Marijuana Provisioning Center at 1401/1403 Apple Avenue, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 - Yeas: Grabinski, Hughes, Ream, Theile, Kemp, Hodges

1 - Nay: Oakes

Absent: None

Motion Carried

7. Consideration of Approval for Commercial Recreational Marijuana Provisioning Center Application – Apple Avenue #1

It was moved by Trustee Kemp and second by Trustee Hughes to approve issuing a license for a Commercial Recreational Marijuana Provisioning Center at 1401/1403 Apple Avenue, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 - Yeas: Hughes, Ream, Theile, Kemp, Grabinski, Hodges

1 - Nay: Oakes

Absent: None

Motion Carried

H. NEW BUSINESS continued:

8. Consideration of Approval for Commercial Medical Marijuana Provisioning Center Application – Apple Avenue #2

It was moved by Trustee Grabinski and second by Trustee Kemp to approve issuing a license for a Commercial Medical Marijuana Provisioning Center at 3737 Apple Avenue, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 – Yeas: Ream, Theile, Kemp, Grabinski, Hughes, Hodges

1 – Nay: Oakes

Absent: None

Motion Carried

9. Consideration of Approval for Commercial Recreational Marijuana Provisioning Center Application – Apple Avenue #2

It was moved by Trustee Hughes and second by Trustee Grabinski to approve issuing a license for a Commercial Recreational Marijuana Provisioning Center at 3737 Apple Avenue, as detailed in the Board packet. This application has been reviewed and approved by the Planning Commission and is recommended approval by the Township Board.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

1 – Nay: Oakes

Absent: None

Motion Carried

10. Consideration of Approval to Purchase Furnace/Air Condition Units at Fire Station #1

It was moved by Clerk Oakes and second by Treasurer Theile to approve the purchase of a furnace and AC units from Bishop Heating and Cooling for a total cost of \$14,243 as detailed in the Board packet. This is a budgeted item and a recommendation from the Fire Committee.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hodges

0 – Nays:

Absent: None

Motion Carried

11. Consideration of Approval for GASB Actuarial Valuation

It was moved by Trustee Grabinski and second by Trustee Hughes to approve CBIZ Benefits & Ins. Services to do the GASB Actuarial Valuation for a total cost of \$4,000.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

I. PUBLIC COMMENTS:

1. Commissioner Susie Hughes – 2425 Safari Lane – a) A survey was done to assess MATS. Commissioner felt that the part of the survey presented at the Commissioners meeting did not provide the necessary information to assess the services of MATS. Supervisor Hodges, attended the Commissioners meeting and requested that Commissioner Hughes provide her with the complete report. b) Polar plunge fundraiser

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I. PUBLIC COMMENTS continued:

this weekend. Police Chief Thielbar will be participating.

2. Trustee Kemp, 750 Jones – Spoke as a member of the County Veterans Affairs Board to give an updated regarding the Veterans Park on the Causeway. The overflow of water on the south end of the Park has been resolved by building a dam. Currently working on funding to get the overflow of water on the north end of the Park resolved.

J. ANNOUNCEMENTS:

1. Clerk Oakes – Workers needed, 2020 Census, Pay \$14-\$16.50/hr., contact: www.2020census.gov/jobs

K. ADJOURNMENT: It was moved by Trustee Grabinski and second by Trustee Ream to adjourn the meeting at 7:34 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk