

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
October 21, 2019**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

**Absent: None**

**Also present:** Staff – Police Chief Wypa, Sgt. Thielbar, Fire Chief Glotzbach, Assessor Good, DPW Director Sanders, Deputy Clerk Jones and 4 guests. (Dalton Township Supervisor Tony Barnes, Democratic Party Chairwoman Jennifer Barnes)

Meeting was recorded and labeled the October 21, 2019 regular Board meeting.

**C. APPROVAL OF AGENDA, October 21, 2019:**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the agenda as presented. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:**

1. Police Chief Wypa – Agenda item, New Business #2

He stated, over the past couple of months he and Sgt. Thielbar have worked very close together on the responsibilities of the Police Chief. Tim has done a great job. Tim has expressed a desire to be a Police Chief. He has been with this Department 22 years. He knows the Township and the community. The Police department is doing well. I am leaving it in a good position and I am sure Tim, if appointed will do a great job and carry it on.

**E. CONSENT AGENDA:**

1. Approval of Regular Board Meeting Minutes – October 7, 2019
2. Police Department Monthly Report – September 2019
3. Fire Department Monthly Incident Report – Jan. 1, 2019 – Sept. 30, 2019
4. Quarterly Cash & Investment Report – September 30, 2019
5. Quarterly Revenue & Expenditure Report – September 30, 2019

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the consent agenda with the one correction to the Regular Board minutes under Also present: add Planning/Zoning Community Development Administrator Werschem. **Motion Carried**

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**F. UNFINISHED BUSINESS:**

1. Supervisor Hodges stated the property at 3016 MacArthur has been sold. The Township and the new owner are working together to assure that the property is cleaned up as soon as possible.

**G. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks - \$867,663.40**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of, \$867,663.40 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

**2. Consideration of Appointment of Interim Chief of Police**

It was moved by Clerk Oakes and second by Trustee Kemp to appoint Tim A. Thielbar to the position of Chief of Police, at the current Police Chief salary and allow Supervisor Hodges and Accountant Joslyn to work out vacation time. This appointment effective October 26, 2019. Comments from the Board included: this appointment is consistent with what I have always believed, “promote from within”; Sgt. Thielbar has always been great/pleasant to work with and we received a letter of recommendation from four Police Chiefs, strongly believes Sgt. Thielbar should be promoted; in the past, I believed we should look outside, but the letter of recommendation received from Police Chief Wypa, has really influenced my decision that we have the best candidate; recommendations from at least two Township residents encouraging the Board to promote Sgt. Thielbar and current Police Chief Wypa strongly believes Sgt. Thielbar is well qualified to do the job as MCT Police Chief.

7 – Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

The audience gave newly appointed Chief Tim Thielbar a round of applause. Sgt. Thielbar thanked the Board for the appointment to Police Chief. He stated, he has worked with three Police Chiefs at the Township. He will take their best attributes and continue to lead the Department.

**3. Resolution No. 19-40 Introduction of Ordinance No. 19-10 to Rezone Parcel #61-10-034-200-0025-00 from M/S to M.**

It was moved by Trustee Hughes and second by Trustee Ream to adopt Resolution No. 19-40, the introduction of Ordinance No 19-10.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:                      Absent: None                      **Motion Carried**

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**G. NEW BUSINESS continued:**

**4. Resolution No. 19-42 Introduction of Ordinance No. 19-11 to partially  
Rezone Parcel # 61-10-034-00-0022-00 from R1 to M.**

It was moved by Clerk Oakes and second by Trustee Grabinski to adopt Resolution No. 19-42, the introduction of Ordinance No. 19-12.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hodges  
0 – Nays: Absent: None **Motion**

**H. PUBLIC COMMENTS:**

1. Mark Oliver – Representing Phoenix Reclamation (Melching) expressed that he was pleased with the Ordinances. The company wanted to appease the neighbors and leaving the front footage zoned as residential was a good resolution. We also have no intentions to have trucks coming onto our property via Sheridan Rd. We look forward to working with the Township on the site plan.
2. Jennifer Barnes – Was present to express her disappointment with the way the discussion to make Muskegon County a Welcoming County has caused such friction. Now, others want it to be a Non-Sanctuary County. There will be some public comments at the Muskegon County Board of Commissioners meeting tomorrow at the County Building at 4 pm. Supervisor Hodges noted, Jennifer Barnes is the Chairwoman of the Muskegon County Democratic Party.

**I. ANNOUNCEMENTS:**

1. Supervisor Hodges – a) The Township has been awarded a \$6,000 grant from Home Depot towards completing the Veterans Memorial. They also will provide Home Depot personnel to assist with assembling and installing the items they have donated. Special thanks to DPW Director Sander for completing the application and Supervisor Hodges for her assistance. b) Retirement celebration for Police Chief Wypa, Friday October 25<sup>th</sup>, 11:30 am in our Community Room. c) Retirement celebration for DPW employee Jim Caughey, Thursday October 31<sup>st</sup>, 1:30 pm in our Community Room. Supervisor Hodges asked Police Chief Wypa to come forward. She presented him with a beautiful wall plaque from the Township. (You may view it on Twp. Facebook page) Police Chief Wypa thanked the current Board for all their support and commended them for how well they work together. He stated, he has worked here his entire adult career. My good experiences have far outweigh the bad.
2. Clerk Oakes – Workers needed, 2020 Census, Pay \$14-\$16.50/hr., contact: [www.2020census.gov/jobs](http://www.2020census.gov/jobs)
3. Trustee Kemp – Will not be at the November 4<sup>th</sup> Board work session/meeting.

**J. ADJOURNMENT:** It was moved by Trustee Kemp and second by Trustee Grabinski to adjourn the meeting at 7:24 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk

