

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
August 19, 2019**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Theile, Kemp, Hodges

Excused Absence: Grabinski

Also present: Staff – Police Chief Wypa, DPW Director Sanders, Building Official Sheldon and 6 guests.

Meeting was recorded and labeled the August 19, 2019 regular Board meeting.

C. APPROVAL OF AGENDA, August 19, 2019:

It was moved by Trustee Hughes and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA:

1. **Approval of Regular Board Meeting Minutes – August 5, 2019**
2. **Maintenance and Inspection Planning and Zoning Committee Minutes - July 16, 2019**
3. **Department of Public Works Committee Minutes - July 23, 2019**
4. **Department of Public Works Committee Minutes - August 15, 2019**
5. **Police Department Monthly Report - July 2019**
6. **Fire Department Monthly Incidents Report - January 1, 2019 – July 31, 2019**

It was moved by Trustee Kemp and second by Treasurer Theile to approve the consent agenda with one addition to the Regular Board Minutes, G. New Business # 4: Starting pay shall be \$17.89/hour. **Motion Carried**

F. UNFINISHED BUSINESS: Trustee Ream commented, it appears that some activity towards cleaning up at 3016 MacArthur is being done. Supervisor Hodges stated, she will follow up with the Code Enforcement Officer.

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G. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$ 171,932.00

It was moved by Trustee Kemp and second by Trustee Hughes to approve payment of the weekly and semi-weekly bills of, \$ 171,932.00 from the appropriate accounts.

6 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Hodges

0 – Nays: Absent: Grabinski **Motion Carried**

2. Proposed Agreement for Rental Inspection Services with City of Whitehall

It was moved by Trustee Hughes and second by Treasurer Theile to contract with the City of Whitehall to do rental inspections as detailed in the Board packet.

6 - Yeas: Ream, Oakes, Theile, Kemp, Hughes, Hodges

0 – Nays: Absent: Grabinski **Motion Carried**

3. Approval to contract Habitat Management for clearing of DPW Site

It was moved by Trustee Hughes and second by Trustee Kemp to approve the contract with Habitat Management for a cost not to exceed \$25,000, to clear a section of the property at the DPW as detailed in the Board packet. This is a recommendation from the DPW Committee. Supervisor Hodges noted, this is not a budgeted item. It will be funded from the sanitation fund, which is an enterprise fund.

6 – Yeas: Oakes, Theile, Kemp, Hughes, Ream, Hodges

0 – Nays: Absent: Grabinski **Motion Carried**

H. PUBLIC COMMENTS:

1. Vicki Kraus, 2080 Southland Dr. – She requested the Board to consider reviewing the language in the Township’s Dangerous Animal Ordinance. Vicki would like the Section to be renamed to breed neutral instead of breed specific. Supervisor Hodges asked the Board how they would like to proceed. It was recommended to have Supervisor Hodges look further into this matter. She will begin by checking the ordinance language from other municipalities.

2. Leonard A. Jones – Expressed concerns regarding the property at 941 E. River Road, owned by his elderly mother. We are keeping up the yard and the property taxes. Leonard has spoken to Building Official Sheldon. The family wants the Township to know we are working to do the necessary things pertaining to this property and all ordinances.

I. ANNOUNCEMENTS:

1. Clerk Oakes – Anyone interested in working the 2020 Census, minimum requirements, 18 years old and transportation. Job available starting August

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I. ANNOUNCEMENTS continued:

2019 – August 2020. Starting pay \$14/hr. For more information, contact the following website. www.2020census.gov/jobs.

J. ADJOURNMENT: It was moved by Clerk Oakes and second by Trustee Ream to adjourn the meeting at 7:14 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk