

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
May 20, 2019**

A. CALL TO ORDER: Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez

Absent: None

Also present: Staff – Police Officer Cheatum, Fire Chief Glotzbach, Assessor Good, Building Official Sheldon and 8 guests. (Commissioner Susie Hughes)

Meeting was recorded and labeled the May 20, 2019 regular Board meeting.

C. APPROVAL OF AGENDA, May 20, 2019:

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA:

1. Approval of Minutes for May 6, 2019

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS:

1. Veterans Memorial - Supervisor Hernandez stated, this week we sold the first nameplate for the Veterans Memorial and Wall of Honor.

G. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$ 208,711.98

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of - \$ 208,711.98 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez

0 – Nays: Absent: None **Motion Carried**

**Page 2 of 4: Muskegon Charter Township Regular Board Meeting Minutes
May 20, 2019**

G. NEW BUSINESS continued:

2. Resolution No. 19-18– Sylvan Avenue Paving

It was moved by Trustee Hughes and second by Trustee Ream to adopt Resolution No. 19-18. This resolution set the date and time, June 3, 2019 at 7:00 pm, for the first Public Hearing. It was noted, at this public hearing, the property owners will have the opportunity to see the estimated cost for the project, estimated assessment for each property owner and this will be the last time any property owner can add or remove their name from the petition.

7 - Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hernandez

0 – Nays: Absent: None **Motion Carried**

3. Resolution No. 19-10 – Introduction of Ordinance No. 19-3 – Rezone properties from Commercial (C1) to Residential (R1)

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 19-10, Introduction of Ordinance No. 19-3.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hernandez

0 – Nays: Absent: None **Motion Carried**

4. Resolution No. 19-12 –Introduction of Ordinance No. 19-1 Amend Code of Ordinance Section 58-63 - “Kennels”

It was moved by Trustee Hughes and second by Trustee Grabinski to adopt Resolution No. 19-12, the Introduction of Ordinance No. 19-1.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays: Absent: None **Motion Carried**

5. Resolution No. 19-14 – Introduction of Ordinance No. 19-4 Amend Code of Ordinance Section 58-08(e), 58-8(h), 58-8(i), 58-9(a), 58-11(a) Nonconforming land, buildings, and structures

It was moved by Trustee Kemp and second by Trustee Grabinski to adopt Resolution No. 19-14, the Introduction of Ordinance No. 19-4.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Theile, Hernandez

0 – Nays: Absent: None **Motion Carried**

G. NEW BUSINESS continued:

6. Resolution No. 19-16 – Introduction of Ordinance No. 19-5 Amend the Muskegon Charter Township Land Division Ordinance 4/97-01

It was moved by Trustee Grabinski and second by Trustee Hughes to adopt Resolution No. 19-16, the Introduction of Ordinance No. 19-5.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez

0 – Nays: Absent: None **Motion Carried**

7. Consideration of Special Use Permit - from Bryan Green, 1635 E. Apple Avenue

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the Special Use Permit from Bryan Green at 1635 E. Apple Avenue. This is a recommendation from the Planning Commission. The Township Board has reviewed the application and it meets the Standards in Section 58-57 of the MCT Code of Ordinances. The approval of this Special Use Permit is also contingent on being in compliance with all federal, state, county and local rules, regulations and requirements being met.

7 - Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hernandez
0 – Nays: Absent: None **Motion Carried**

8. Resolution No. 19-19 – Authorization for Change in Standard Lighting Contract - Consumers Energy Form 547 548

It was moved by Trustee Hughes and second by Trustee Grabinski to adopt Resolution No. 19-19.

7 - Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hernandez
0 – Nays: Absent: None **Motion Carried**

9. Resolution No. 19-20 – Standard Lighting Contract – Consumers Energy Form 548 547

It was moved by Trustee Hughes and second by Trustee Ream to adopt Resolution No. 19-20.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez
0 – Nays: Absent: None **Motion Carried**

H. PUBLIC COMMENTS:

1. Margaret Riley of 2897 Sylvan Ave- she wanted to know when assessment amounts would be available and was directed to get the information from Clerk Oaks.
2. Russ Brown of 2908 Sylvan Ave- Wanted to know about drainage ditches being part of the project as water floods his yard and makes the turn onto Sylvan from Walker dangerous as he almost slid into the ditch on Walker. Supervisor Hernandez stated that she will ask the Muskegon County Road commission (MCRC) Director Ken Hulka to be at this public hearing. He will answer these type of questions. Trustee Hughes stated, the MCRC will construct the paving to address drainage.
3. Commissioner Hughes – 2425 Safari Lane: a) Thanks to Supervisor Hernandez for bringing attention to Fairchild Park. The County will have the work done at this park.

**Page 4 of 4; Muskegon Charter Township Regular Board Meeting Minutes
May 20, 2019**

H. PUBLIC COMMENTS continued:

b) Looking into temporarily placing a bladder to lower the water levels so the Memorial Park on the Causeway. Supervisor Hernandez added, West Michigan Shoreline Regional Development Commission (WMSRDC) is also looking at the possibility of being allowed the use of a temporary dam or aqua duct as a solution to lower the water level. c) Annual Public Safety Youth Fishing Derby, Thursday June 13th, forms available at Muskegon Township Police Department.

I. ANNOUNCEMENTS: None

1. Trustee Ream - Commended DPW Director Sanders for how quickly he responded to his call to remove a broken tree limb that was a potential hazard. The DPW responded in less than 24 hours.

J. ADJOURNMENT: It was moved by Trustee Kemp and second by Clerk Oakes to adjourn the meeting at 7:28 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hernandez, Supervisor Ann D. Oakes, Clerk CMC