

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 15, 2019**

A. CALL TO ORDER: Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez

Absent Excused: Wood

Also present: Legal Counsel – Attorney McGahan, Staff – Assessor Good, Deputy Clerk Jones, Police Chief Wypa, Planning Zoning Development Administrator Werschem, Accountant/Deputy Treasurer Joslyn, DPW Director Sanders and 9 guests. (Commissioner Susie Hughes)

Meeting was recorded and labeled the April 15, 2019 regular Board meeting.

C. APPROVAL OF AGENDA, April 15, 2019:

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:

Agenda Item: G. New Business number 8.

1. Commissioner Susie Hughes stated she is familiar with Lindsay Theile and recommends her for the Township Treasurer appointment. Lindsay is familiar with BS&A software, taxes, she is pleasant easy to get along with and will be an asset to the Township.

E. CONSENT AGENDA:

1. Approval of Regular Board Meeting Minutes – April 1, 2019
2. Police Department Monthly Report - March
3. Fire Department 1st Quarter Report

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda with one correction to the Regular Board Meeting Minutes on page 3: I. Announcements, ~~Hugh's~~ Hughes. **Motion Carried**

F. UNFINISHED BUSINESS:

1. Veterans Memorial Project: Supervisor Hernandez stated, cement was poured, flag poles will be set, flags are here, she is looking at samples of plaques

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F. UNFINISHED BUSINESS continued:

that can be placed on the wall, Flowers by Ray and Sharon's will be donating flowers and VFW Post 446 will be donating a bench. Trustee Hughes stated the cement should set a while longer before setting the flag poles. DPW Director Sanders will coordinate setting the flag poles. Trustee Hughes stated the project should be finished by Memorial Day. Trustee Kemp appreciated this information. He will update his VFW Post at their next meeting.

G. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$166,800.28

It was moved by Trustee Hughes and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of - \$ 166,800.28 from the appropriate accounts.

6 - Yeas: Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez
0 - Nays: Absent: Wood **Motion Carried**

2. Resolution No. 19-04, the Adoption of Ordinance No. 19-02, Ordinance To Provide Regulation and Enforcement for the Sale or Consumption of Marijuana and Marijuana Accessory in Public as well as Regulating and Providing Penalties for the Purchase, Consumption or Possession of Marijuana Products by Minors

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 19-04.

6 - Yeas: Ream, Oakes, Kemp, Grabinski, Hughes, Hernandez
0 - Nays: Absent: Wood **Motion Carried**

3. Approval to Hire Two Seasonal Workers at DPW

It was moved by Trustee Kemp and second by Trustee Grabinski to hire two seasonal workers, Melvin Wilcoxson and Richard Kevern pending a favorable pre-employment physical.

6 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez
0 - Nays: Absent: Wood **Motion Carried**

4. Consideration of Plumbing Contract with Point Blank Inspections LLC

It was moved by Trustee Grabinski and second by Trustee Hughes to contract with Point Blank Inspections LLC, per contract in Board packet, to do the plumbing inspections for the Township. Contract approval is contingent on verification of having a State license.

6 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez
0 - Nays: Absent: Wood **Motion Carried**

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G. NEW BUSINESS continued:

5. Approval of Pay Increase for Board of Review, Planning Commission and Zoning Board of Appeals

It was moved by Trustee Kemp and second by Clerk Oakes to approve the increase pay for the Planning Commission, Board of Review and Zoning Board of Appeals as listed in the Board packet. This increase shall be retroactive to January 1, 2019 and is a budgeted item.

5 - Yeas: Grabinski, Ream, Oakes, Kemp, Hernandez

0 - Nays:

1 - Abstain: Hughes Absent: Wood **Motion Carried**

6. Consideration of Retirement of Township Treasurer

It was moved by Trustee Hughes and second by Trustee Grabinski to accept the retirement of Treasurer Jeffery B. Wood effective April 30, 2019. Clerk Oakes stated Jeff was very good at doing the work of a Treasurer.

6 - Yeas: Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez

0 - Nays: Absent: Wood **Motion Carried**

7. Resolution No. 19-08 - Reassigning Social Media Duties

It was moved by Trustee Kemp and second by Clerk Oakes to adopt Resolution No. 19-08.

6 - Yeas: Ream, Oakes, Kemp, Grabinski, Hughes, Hernandez

0 - Nays: Absent: Wood **Motion Carried**

8. Consideration of Appointment of Township Treasurer

Supervisor Hernandez asked for nominations for the appointment to the Township Treasurer position. Trustee Grabinski nominated Lindsay Theile to be appointed to the Treasurer position, effective May 1, 2019. There being no other nominations, Supervisor Hernandez called for the vote.

4 - Yeas: Oakes, Grabinski, Hughes, Hernandez

2 - Nays: Kemp, Ream Absent: Wood **Theile Appointed**

H. PUBLIC COMMENTS:

1. Commissioner Susie Hughes 2425 Safari Lane – a) The County Commissioners will meet tomorrow, April 16th, 3:30 pm at the MATS building. One of the agenda items will be the current space that Planned Parenthood uses at the County building. b) Trustee Ream asked, who paid for the recent law suit the County had? Commissioner responded, it was covered by our insurance. c) In response to a resident's question, Commissioner gave a brief review on PFAS findings in the Township.

2. Peggy Watkins. 90 Buel Ave. – Thanked the Township Board for their support to the Community. She announced the Reeths-Puffer Neighborhood

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H. PUBLIC COMMENTS continued:

Association Annual Dinner, May 3rd 5:30 pm. Keynote speaker will be Commissioner Susie Hughes. The theme is "Bridging the Gap". This is 51 years the Association has been organized. All tickets are \$20.00 donation.

I. ANNOUNCEMENTS:

1. Trustee Hughes – He will be absent from Committee meetings this week due to Commissioner Susie Hughes is having knee surgery.
2. Supervisor Hernandez – a) The local Chapter of the Michigan Townships Association will meet Monday April 22nd, 7 pm at Dalton Township. b) Supervisor Hernandez introduced the new appointed Township Treasurer, Lindsay Theile.
3. Trustee Grabinski – He thanked the Board for the opportunity to attend the MTA Annual meeting. It was very beneficial. One interesting fact: Townships in Michigan account for 92% of the land mass and 56% of the population. Supervisor Hernandez agreed, the MTA Conference was very good.

J. ADJOURNMENT: It was moved by Trustee Grabinski and second by Trustee Kemp to adjourn the meeting at 7:26 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hernandez, Supervisor Ann D. Oakes, Clerk CMC, CMMC