

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
April 1, 2019**

**A. CALL TO ORDER:** Supervisor Hernandez called the meeting to order at 7:05 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez

**Absent Excused: Wood**

**Also present:** Staff – Police Chief Wypa, Fire Chief Glotzbach, Assessor Good, Accountant/Deputy Treasurer Joslyn, DPW Director Sanders and 5 guests.

Meeting was recorded and labeled the April 1, 2019 regular Board meeting.

**C. APPROVAL OF AGENDA, April 1, 2019:**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGEDA:**

1. Approval of Regular Board Meeting Minutes – March 18, 2019
2. Fire Committee Minutes - March 18, 2019
3. Maintenance, Inspection, Planning & Zoning Comm. Minutes - March 19, 2019

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS:**

1. Clerk Oakes asked for an update on the Fire Fighters Contract. Supervisor Hernandez responded that the final language is being reviewed by our Attorney and the Fire Fighters Union.
2. Trustee Kemp asked for an updated on the Veterans Memorial Project. Trustee Hughes responded, we will begin working on the project as the weather changes and should be completed soon.

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**G. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks - \$ 271,072.32**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of - \$ 271,072.32 from the appropriate accounts.

6 - Yeas: Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez

0 – Nays:                      Absent: Wood                      **Motion Carried**

**2. Resolution No. 19-06 Resolution to Adopt Procedures for Granting and Removing Real Property Exemptions**

It was moved by Clerk Oakes and second by Trustee Kemp to adopt Resolution No. 19-06.

6 - Yeas: Ream, Oakes, Kemp, Grabinski, Hughes, Hernandez

0 – Nays:                      Absent: Wood                      **Motion Carried**

**3. Resolution No. 19-05 Resolution to Waive Interest and Penalty Associated with Failure to File Transfer Affidavits (PTA) – Form 2766**

It was moved by Trustee Hughes and second by Supervisor Hernandez to adopt Resolution No. 19-05. Supervisor Hernandez thanked Assessor Good and Neda for a great job on getting these resolutions completed.

6 - Yeas: Oakes, Kemp, Grabinski, Hughes, Ream, Hernandez

0 – Nays:                      Absent: Wood                      **Motion Carried**

**4. Approval to Purchase 2 Gear Washers and Dryers for Fire Department**

It was moved by Trustee Kemp and second by Trustee Grabinski to purchase two gear washers and dryers as detailed in the Board packet for a total cost not to exceed \$24,000. These are budgeted items and is a recommendation from the Fire Committee.

6 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays:                      Absent: Wood                      **Motion Carried**

**5. Approval to Hire Full Time Employee for DPW**

It was moved by Trustee Grabinski and second by Trustee Ream to hire Matt Blank as a full-time employee for the DPW position contingent upon favorable completion of pre-employment physical and background check. Effective date of hire is April 8<sup>th</sup> at a starting wage of \$17.89/hour. This is a recommendation from the Interview Committee.

6 - Yeas: Hughes, Ream, Oakes, Kemp, Grabinski, Hernandez

0 – Nays:                      Absent: Wood                      **Motion Carried**

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**G. NEW BUSINESS continued:**

**6. Approval to Hire Paid On Call Firefighters**

It was moved by Trustee Grabinski and second by Trustee Kemp to hire Jacob Batch and Katelynn Noyes, to the position of paid on call fire fighters, pending passing the pre-employment medical evaluation. This is a recommendation from the Fire Committee.

6 - Yeas: Ream, Oakes, Kemp, Grabinski, Hughes, Hernandez

0 – Nays: Absent: Wood **Motion Carried**

**H. PUBLIC COMMENTS:**

1. DPW Director Sanders asked if the gate could be open until 7 pm for Egelston Township on May 14 and 16. Supervisor Hernandez stated yes.
2. Fire Chief Glotzbach – The May 7<sup>th</sup> election is a countywide election and we will be voting on the 9-1-1 Central Dispatch surcharge. If anyone has questions please contact Chief Glotzbach, Facebook or Central Dispatch website.

**I. ANNOUNCEMENTS:**

1. Trustee Hughes – Commissioner Susie Hughes could not make the Board meeting tonight due to another engagement.
2. Supervisor Hernandez – Community breakfast at Mr. B's, 8 am, tomorrow with Commissioner Susie Hughes. Supervisor Hernandez will not be able to attend, she will be at the MTA Annual Conference.
3. Trustee Kemp - There will be an August 2019 election. Ballot language will be for a proposal to renew the Veteran's millage.

**J. ADJOURNMENT:** It was moved by Trustee Kemp and second by Trustee Grabinski to adjourn the meeting at 7:20 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hernandez, Supervisor Ann D. Oakes, Clerk CMC, CMMC