

**BOARDS AND COMMISSIONS APPLICATION**  
(Please fill out both sides of application)

Date: \_\_\_\_\_

This form is an application to serve on Muskegon Charter Township's various Boards and Commissions. As vacancies occur, applications will be used as a resource for filling open positions.

NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

ARE YOU 18 YEARS OF AGE OR OLDER?: \_\_\_\_\_ EMAIL: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

NUMBER OF YEARS LIVING IN TOWNSHIP: \_\_\_\_\_

RELEVANT BACKGROUND EXPERIENCE FOR SERVING ON REQUESTED BOARD(S):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MARK BOARDS/COMMISSIONS/COMMITTEES YOU WISH TO SERVE ON:

\_\_\_\_\_ Planning Commission: Meets the 2<sup>nd</sup> Monday of each month.

\_\_\_\_\_ Zoning Board of Appeals: Meets as applications are received, usually Tuesdays

\_\_\_\_\_ Parks and Recreation Committee: Meets on the 1<sup>st</sup> Monday of each calendar quarter.

\_\_\_\_\_ Board of Review: Meetings are set by State Statutes in March, July and December.

PERSONAL REFERENCES: (Non-family)

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

I submit the above to be true to the best of my knowledge and realize that this application and the information provided may be subject to the Freedom of Information Act and other State and Federal Laws.

Applications will be held on file for one year.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE CHECK ON THE LINE NEXT TO ANY BOARDS OR COMMISSIONS ON WHICH YOU WOULD LIKE TO SERVE.**

\_\_\_\_\_ **Planning Commission** meets on the 2<sup>nd</sup> Monday of each month at 6:30 p.m. for pre-session and 7:00 p.m. meeting in the lower Board Room at Township Hall. It holds hearings when appropriate and reviews development plans and makes recommendations to the Township Board with regards to zone changes, special uses, and zoning ordinance amendments. The Commission consists of seven (7) members who are appointed by the Township Supervisor subject to approval by a majority vote of the members for the Township Board. An appointment to this Commission is a three (3) year term.

\_\_\_\_\_ **Zoning Board of Appeals** meets as needed, usually on a Tuesday at 4:00 p.m. in the lower level Board Room at Township Hall. It holds meetings for hearings and takes action regarding requested variances to the zoning ordinance and appeals. This Board consists of five (5) members and one (1) alternate whom are appointed by a majority vote of the Township Board. An appointment to this Board is a four (4) year term.

\_\_\_\_\_ **Parks & Recreation Committee** meets the 1<sup>st</sup> Monday of each calendar quarter in the lower level Board at Township Hall. Their purpose is to promote community parks and provide increasing recreational opportunities. This committee consists of nine (9) members, six (6) appointed by the Township Board based on the Township Supervisor's recommendation and three (3) officials, Community Development Official, a Representative from Department of Public Works and a Representative from the Planning Commission. An appointment to this Committee is a two (2) year term.

\_\_\_\_\_ **Board of Review** meetings take place at Township Hall and are set by State Statutes in March, July and December to hear protests of assessed and/or taxable values of real and personal property, to assure that all non-exempt property has been assessed at 50% of the true cash value and uniformly assessed with other properties in the classification and to correct clerical errors and omissions. This Board consists of three (3) members and one (1) alternate and who appointed by the Township Board based on the Township Supervisor's recommendation for a two (2) year term.