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Board Work Session at 6:15 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the April 5, 2021 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 175 7835

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number 132 175 7835

Muskegon Charter Township (MCT) Regular Board Meeting Minutes April 5, 2021

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:01 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

C. ATTENDANCE: Roll Call

Hughes – Muskegon Twp, Ream – Muskegon Twp, Westbrook – Muskegon Twp, Theile – Muskegon Twp, Kemp – Apache Junction, AZ, Grabinski – Muskegon Twp, Hodges – Muskegon Twp

Absent excused: None

Also present: Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Deputy Fire Chief Dornbush and 1 guest.

Meeting was recorded and labeled the April 5, 2021 regular Board meeting.

D. APPROVAL OF AGENDA: April 5, 2021

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented.

7 - Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Nays:

Absent: None

Motion Carried

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

- 1. Regular Board Meeting Minutes March 15, 2021
- 2. Election Commission Meeting Minutes March 25, 2021
- 3. Maintenance and Inspection Planning and Zoning Committee Minutes March 16, 2021
- 4. Fire Department Monthly Report Jan. 2021 Feb. 2021
- 5. Department of Public Works Quarterly Report January March 2021 It was moved by Trustee Grabinski and second by Trustee Kemp to approve the consent agenda.
- 7 Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Navs:

Absent: None

Motion Carried

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G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$188,017.24

It was moved by Trustee Grabinski and second by Treasurer Theile to approve payment of the weekly and semi-weekly bills of \$188,017.24 from the appropriate accounts.

7 - Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 - Navs:

Absent: None

Motion Carried

2. Consideration to Hire Paid On Call Firefighters

It was moved by Trustee Kemp and second by Trustee Grabinski to hire Jeffery Zimmer, Brandon Walsworth, and Austin Yeiter pending successfully completing the pre-employment medical evaluation. Trustee Kemp stated that it will bring the amount of firefighters from 31 up to 34, so he is definitely in favor.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 - Navs:

Absent: None

Motion Carried

3. Consideration to Hire Seasonal Employees DPW

It was move by Trustee Grabinski and second by Trustee Hughes to hire Richard Kevern and Chester Kendra pending successfully completing the pre-employment medical evaluation. Mr. Kevern would start on May 3, 2021 and Mr. Kendra would start on May 4, 2021 and both would work until October 29, 2021 at \$11.00 per hour.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 - Nays:

Absent: None

Motion Carried

4. Approval to Purchase Two Lexmark Desktop Printers

It was moved by Treasurer Theile and second by Trustee Ream to amend the budget and purchase two Lexmark M5255 Printers for a total of \$1,983.48. One printer is for the Assessing Department and one printer is for Inspections.

7 - Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 - Nays:

Absent: None

Motion Carried

5. Approval to Purchase Portable Pole Mounted Speed Radar Unit

It was moved by Trustee Grabinski and second by Trustee Kemp the purchase two portable pole mounted speed radar units at the cost of \$3859.00 each from Stalker Applied Concepts, Inc. and to amend the budget accordingly.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 - Nays:

Absent: None

Motion Carried

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NEW BUSINESS: continued

- 6. Consideration to Approve Special Event Policy and Procedure
- 7. Consideration to Approve Special Event Application
- 8. Consideration to Approve Special Event Fee Schedule

It was moved by Trustee Kemp and second by Trustee Ream to table New Business 6, 7, and 8 until April 19, 2021, to allow making changes that were discussed during the work session.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 - Navs:

Absent: None

Motion Carried

9. Consideration to Hire Part Time Secretary – Fire Department

It was moved by Trustee Grabinski and second by Treasurer Theile to have the fire department continue moving forward in the hiring process.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS

Supervisor Hodges stated the April 19, 2021 Board Meeting will be virtual and she is hoping we can meet in person starting in May.

Trustee Hughes stated that he would like to start resuming going back out for breakfast starting in May.

Trustee Kemp stated the people are calling and questioning the Veteran's Advisory Committee about protests and rallies being held at Veteran's Park and seeing no language that is prohibiting it. The Committee is looking into grants to get the north side of the park to look like the south side. They are also planning a Veteran's Center 5K run for the food bank and they are hoping for the end of May or beginning of June.

K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Clerk Westbrook to adjourn the meeting at 7:20 pm. **Motion Carried**

Received by:

Jennifer Hodges Supervisor

LA Recorded by:

Carrie Westbrook, Clerk